

1. SRI LANKA ADMINISTRATIVE SERVICE

01

1.1 Job Description

- To provide leadership, direction and guidance for the development of an excellent public service in order to realize the objectives expected of the public service.

1.1.1 Level of the Positions: Executive / Senior Executive

1.1.2 Duties and Responsibilities

- To contribute in the formulation of public policy and to follow sound strategies in the implementation of policies.
- To provide necessary leadership and guidance in order to ensure an efficient public service.

1.1.3 Positions under the service

Please refer Gazette No. 1842/2 -December 23, 2013 (Appendix A)

1.1.4 Age Limit

- 22-28 years

1.2 Basic Requirements

1.2.1 General Qualifications

- Be a citizen of Sri Lanka.
- Be a person of an excellent moral character.
- ❖ Be of sound physical and mental capability .

1.2.2 Educational and Professional Qualifications for External Candidates

- ❖ A Degree from a University recognized by the University Grants Commission.

1.2.3 Educational and Professional Qualifications for Internal Candidates

Services Eligible	Experience	Required Qualifications	Stream
Be an Officer in the Public Service/ Provincial Public Service in selected services * (Permanent /Pensionable)	5 Years	A Degree	Limited
Be an Officer in the Public Service or in a Provincial Public Service in selected services (Permanent /Pensionable)	10 Years	-	Limited
Be a Supra class officer in Public Management Assistants Service / Provincial Public Management Assistants Service (Permanent and Pensionable)		-	Merit
Be an Officer in the Public Management Assistants Service / Provincial Public Management AssistantsService	20 Years	-	Merit
Be an Officer in the Public Management Assistants Service / Provincial Public Management AssistantsService in Class I	10 Years	-	Merit

* Please refer Gazette No. 1842/2 -December 23, 2013

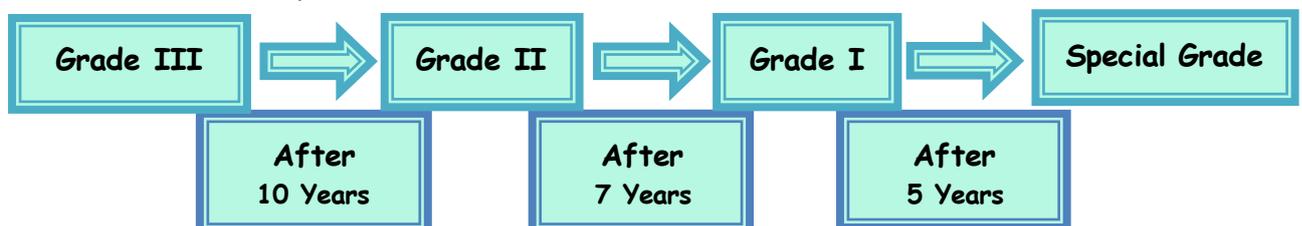
1.3 Remuneration :

- ❖ Basic salary - Rs.47,615.00

1.4 Other Applicable Allowance

- ❖ Professional Allowance
- ❖ Cost of Living Allowance
- ❖ Communication Allowance
- ❖ Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- ❖ Fuel Allowance
- ❖ Language Allowance

1.5 Career Pathway



2. SRI LANKA AGRICULTURAL SERVICE

2.1 Job Description

- Generation of new technology and novel varieties through agricultural research and the ensuring of a sustainable development in Domestic Agriculture and the promotion of extension and communication activities in order to disseminate of such new knowledge to the farmer community and the relevant stakeholders and to contribute towards achieving the food security in line with the provision of high quality basic seed and planting materials of the recommended varieties and other services related to the agricultural development.

2.1.1 Level of the positions: Executive/ Senior Executive

2.1.2 Duties and Responsibilities

- Disseminate new technology, new knowledge to the farmer community .
- To provide necessary leadership and guidance in order to ensure the domestic agriculture.

2.1.3 Positions under the service

Please refer Gazette No. 1880/26 - September 19, 2014

2.1.4 Age Limit

- 22-30 years

2.2 Basic Requirements

2.2.1 General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent moral character
- Be of sound physical and mental capability

2.2.2 Educational and Professional Qualifications for External Candidates

❖ For streams of Agricultural Development and Agricultural Economics.

- 4 year Degree in Agricultural Science from a University recognized by the University Grants Commission.

OR

- 4 year Degree in Bachelor of Science in Agricultural Technology Management from a University recognized by the University Grants Commission.

❖ For stream of Agricultural Research.

- 4 year Degree in Agricultural Science obtained from a University recognized by the University Grants Commission.

OR

- 4 year Science Degree in Botany, Chemistry or Zoology obtained from a University recognized by the University Grants Commission.

OR

- 4 year Degree in Bachelor of Science in Agricultural Technology Management obtained from a University recognized by the University Grants Commission

* Please refer Gazette No. 1880/26 - September 19, 2014

2.2.3 Educational and Professional Qualifications for Internal Candidates

FOR STREAM OF AGRICULTURAL DEVELOPMENT

Services Eligible	Experience	Required Qualifications	Stream
Agricultural Instructor	-	Special Class of the Sri Lanka Technological Service	Limited
Agricultural Instructor	04 Years	Class I of the Sri Lanka Technological Service	Limited
Associate Officer Service	05 years	<ul style="list-style-type: none"> • Four year degree in Agricultural Science OR • Four year degree in Bachelor of Science in Agricultural Technology Management OR • Four year Science Degree in Botany, Chemistry or Zoology. 	Limited
Garden Assistant	10 Years	-	Limited
Agricultural Instructor / Garden Assistant	5 Years	Degree in Agricultural Science OR Bachelor of Science	Limited

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FOR STREAM OF AGRICULTURAL ECONOMICS

Services Eligible	Experience	Required Qualifications	Stream
Economist Assistant	5 Years	-	Limited
Associate Officer Service	5 Years	Four year degree in Agricultural Science OR Four year degree in Bachelor of Science in Agricultural Technology Management	Limited

FOR STREAM OF AGRICULTURAL ECONOMICS

Services Eligible	Experience	Required Qualifications	Stream
Research Assistant / Soil Surveyor/ Land Evaluation Officer	-	Special Class of the Sri Lanka Technological Service	Limited
Research Assistant / Soil Surveyor/ Land Evaluation Officer	4 Years	Class I of the Sri Lanka Technological Service	Limited
Associate Officer	5 Years	Four year degree in Agricultural Science OR Four year Science degree in Botany, Chemistry or Zoology. OR Four year degree in Bachelor of Science in Agricultural Technology Management	Limited
Research Assistant / Soil Surveyor/ Land Evaluation Officer	5 Years	Degree in Agricultural Science. OR Degree in Science.	

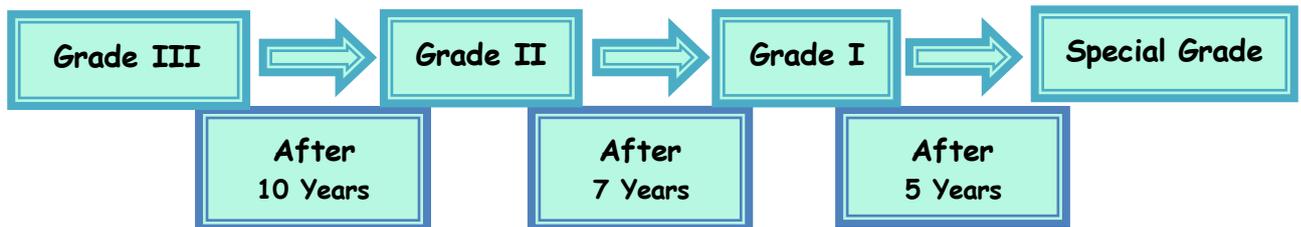
2.3 Remuneration :

❖ Basic salary -Rs.47,615.00

2.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

2.5 Career Pathway



3. SRI LANKA PLANNING SERVICE

3.1 Job Description

- Preparation of planning guidelines and strategies relating to the achievement of goals pertaining to the scope entrusted to the institute and Planning implementation, operation and evaluation of policies, Strategies/plans/programmes/projects required for socio-economic development.

3.1.1 Level of the positions: Executive / Senior Executive

3.1.2 Duties and Responsibilities

- To perform activities relating to the role of planning entrusted to the Head of Institute and activities pertaining to the subject of planning
- To provide necessary leadership and guidance in order to ensure an efficient public service

3.1.3 Positions under the service

Please refer Gazette No. 1670/32 - September 10, 2010

3.1.4 Age Limit

22-28 years

3.2 Basic Requirements

3.2.1 General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent moral character
- Be of sound physical and mental capability

3.2.2 Educational and Professional Qualifications External Candidates

- ❖ A degree with first class or second class obtained from a University recognized by the University Grants Commission.

OR

- ❖ A degree from a university recognized by the University Grants Commission or post graduate Diploma with course duration of not less than one year awarded by a University recognized by the University Grants Commission .

3.2.3 Educational and Professional Qualifications for Internal Candidates

- ❖ A degree from a university recognized by the University Grants Commission.

AND

- ❖ Should have completed not less than five years of uninterrupted, permanent and satisfactory period of service in a permanent post in Government or Local Government Service.

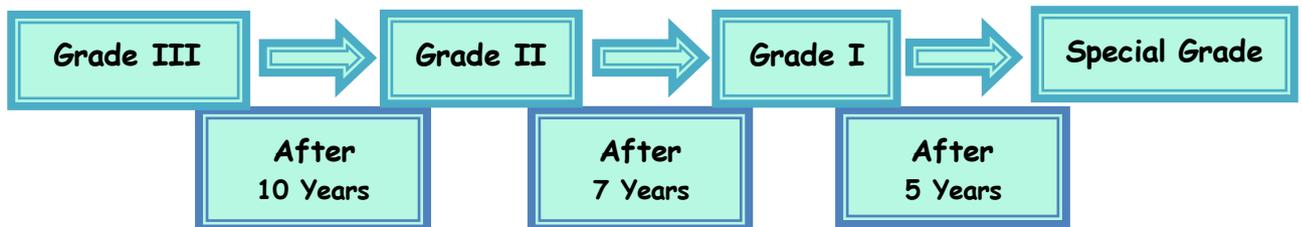
*** Please refer Gazette No. 1670/32 - September10, 2010**

3.3 Remuneration : Rs.47,615.00

3.4 Other Applicable Allowance

- ❖ Professional Allowance
- ❖ Cost of Living Allowance
- ❖ Communication Allowance
- ❖ Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- ❖ Fuel Allowance
- ❖ Language Allowance

3.5 Career Pathway



4. SRI LANKA ENGINEERING SERVICE

4.1 Job Description

- Implementation of the processes of investigation, planning, designing, construction, maintenance, operations, research and other sequential tasks in accordance with the recognized principles of engineering with professional responsibility which are relevant to the role of engineering entrusted to the Head of the Department and the management of guidelines and strategies relevant to them shall be performed by the holders of posts in Engineering Service.

4.1.1 Level of the Positions: Executive/ Senior Executive

4.1.2 Duties and Responsibilities

- Preparation of Engineering Guidelines and Strategies which are relevant to achieve the objectives of the Institution in relation to the scope of Engineering assigned to the institution, making, implementation, direction, evaluation, supervision and management at middle level of policies/strategies/plans/programmes/projects for the development of for social and economic development.

4.1.3 Positions under the service

* Please refer Gazette No. 1836/6 - November 11, 2013

4.1.4 Age Limit

- 21 - 35 years

4.2 Basic Requirements

4.2.1 General Qualifications

- Shall be a citizen of Sri Lanka.
- Shall be of an excellent character.
- Shall not be a person who is ordain in any religious order

4.2.2 Educational and Professional Qualifications for External Candidates

Relevant Stream	Educational and Other Qualifications
BSc degree in Engineering (4 years - Full time)	-
OR	
A qualification equivalent to the degree .	A valid certificate from The Institution of Engineers Sri Lanka.

4.2.3 Educational and Professional Qualifications for Internal Candidates

Services Eligible	Experience	Required Qualifications	Stream
Engineering Assistants' Service of the Department of Irrigation.	15 years (5 years after promotion to Grade I)	Shall have passed the Senior Technical Examination conducted by the Commissioner General of Examinations.	Limited
Technical Officers in Sri Lanka Technological Service	21 years (5 years after promotion to Grade I)	Shall have fully passed the 2nd examination (Service Minute 1979) conducted for Government Technical Officers.	Limited

Cont.

Services Eligible	Experience	Required Qualifications	Stream
Supervising Manager of the Department of Railway	15 years (5 years after promotion to Grade I)	-	Limited
A Technical Officers in Sri Lanka Technological Service	15 years (5 years after promotion to Grade I)	Shall have fully passed the 3rd examination Conducted for Government Technical Officers by the Commissioner General of Examinations.	

* Please refer Gazette No. 1836/6 - November 11, 2013

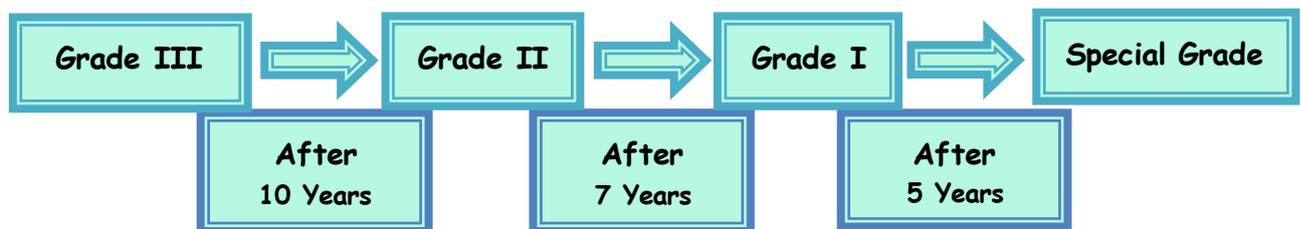
4.3 Remuneration :

- Basic salary - Rs.47,615.00

4.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

4.5 Career Pathway



5.1 Job Description

- Planning the activities relevant to the role of Architect entrusted to the Head of the Institution and activities such as Built Environment, Architectural Design and Consultation, Project Management associated to building construction, Archeological and Architectural Conservation which fall under the field of Architecture entrusted specifically by the Head of the Institution shall be performed by the officers holding the posts in this service.

5.1.1 Level of the Positions: Executive / Senior Executive

5.1.2 Duties and Responsibilities

- Architectural Designing and Project Management, work supervision of the officers relevant to the field, coordination on progress review.

5.1.3 Positions under the service

* Please refer Gazette No. 1877/28 - August 28, 2014

5.1.4 Age Limit

- 21- 35 years

5.2 Basic Requirements

5.2.1 General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent character
- Shall not have sat the Open Competitive Examination of Sri Lanka Architects' Service for more than two sittings.

5.2.2 Educational and Professional Qualifications for External Candidates

- Shall have possessed Bachelor of Architecture Degree/BSC degree on Built Environment recognized by the University Grants Commission from a university recognized by the University Grants Commission.

AND

- Full professional qualification (shall have possessed status of Chartered Architect)

5.2.3 Educational and Professional Qualifications for Internal Candidates

Services Eligible	Experience	Required Qualifications	Stream
Development Assistant	5 Years in the Public Service.	Should have a Science Degree on Built Environment	Limited
Officers in public service (With satisfactory service of immediately preceding 5 years.)	10years in public service AND	Passed Part I of standard course of Sri Lanka Institute of Architects.	Limited
Draftsmen in Special Class of Sri Lanka Technological Service	5 Years in the Public Service.	-	Limited

* Please refer Gazette No. 1877/28 - August 28, 2014

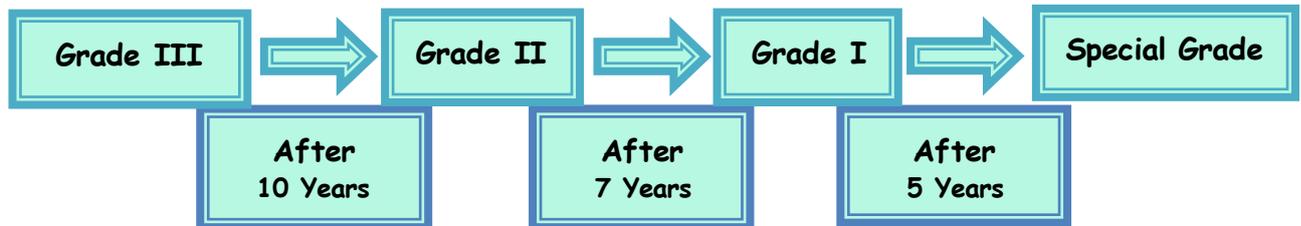
5.3 Remuneration :

- Basic salary - Rs.22,935.00

5.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

5.5 Career Pathway



6. SRI LANKA SCIENTIFIC SERVICE

6.1 Job Description

- Provision of consultancy services in the Scientific fields of Biology, Chemistry, Physics, Mathematics and Agriculture which have been named as specific streams of study within the Scientific field, Scientific involvements in consistent with the subject within the field and management of Scientific projects.

6.1.1 Level of the Positions: Executive /Senior Executive

6.1.2 Duties and Responsibilities

- Tasks relevant to the posts are stated specifically in the procedures of recruitment prepared for the posts in Scientific Service.

6.1.3 Positions under the service

* Please refer Gazette No. 1877/27 - August 28, 2014

6.1.4 Age Limit

- 22 - 28 years

6.1 Basic Requirements

6.2.1 General Qualifications

- Shall be a citizen of Sri Lanka.
- Shall be of an excellent character.
- Shall not be a person who is ordain in any religious order.
- Shall not have sat the Open Competitive Examination of Sri Lanka Scientific Service for more than two sittings.

6.2.2 Educational and Professional Qualifications for External Candidates

- Shall have possessed a
 - (a) Bachelor of Science (Special) degree with a class
OR
 - (b) Bachelor of Science (General) degree with a class,
OR
 - (c) Bachelor of Science (General) Degree or Bachelor of Science (Special) Degree with a Post Graduate Degree.

6.2.3 Educational and Professional Qualifications for Internal Candidates

- Relevant educational qualifications are stated in the Procedure of recruitment related to the posts existing at each department or ministry, depending on the requirement.

*** Please refer Gazette No. 1877/27 - August 28, 2014**

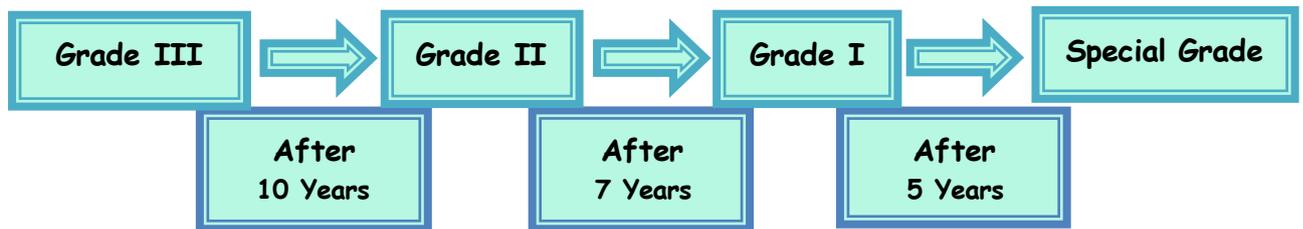
6.3 Remuneration :

- Basic salary - Rs.47,615.00

6.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

6.5 Career Pathway



7.1 Job Description

- Maintenance of accounting system effectively and efficiently, financial provisions, and guidance, budgeting reporting information, relating to accounts, and submission of preparation of reports for decision making.
- Carrying out all related functions in terms of financial regulation/ provisions in the relevant circulars and other Government directives come under the purview of this service.

7.1.1 Level of the Positions: Executive / Senior Executive

7.1.2 Duties and Responsibilities

- Responsible for efficient maintenance of the Accounting System of the institution.
- Reporting information relating to the process of decision making.
- Preparation of related records information and maintenance of them up to date performance of functions relating to payments and receipts, preparation of estimates, implementation of a proper internal control system, assisting the Chief Accounting Officer in accounting matters, carrying out functions assigned in relation to accounting activities of affiliated institutions and other functions related to accounting process.

7.1.3 Positions under the service

* Please refer Gazette No. 1670/33 - September 10, 2010

7.1.4 Age Limit

- 22-28years

7.2 Basic Requirements

7.2.1 General Qualifications

- Shall be a citizen of Sri Lanka.
- Shall be of an excellent character.
- No candidate will be permitted to sit for the Open Competitive Examination more than two occasions.

7.2.2 Educational and Professional Qualifications for External Candidates

A) A Degree in Commerce, Management, Accountancy or Economics from a University recognized by the University Grants Commission.

OR

B) A Higher Diploma in Accountancy or Commerce from the Sri Lanka Technical College or Sri Lanka Institute of Higher Technical Education.

Cont. OR

C) Intermediate or Licentiate or higher examination of the Institute of Chartered Accountants of Sri Lanka or an Institute of Chartered Accountants in any other Commonwealth Country.

OR

D) Parts I and II of Costs and Management Examination or higher examination conducted by the Chartered Institute of Management Accountants of the United Kingdom or in any other Commonwealth Country.

OR

E) First professional level or higher level Examination of the Institute of Certified Accountants of the United Kingdom or in any other Commonwealth Country;

OR

F) Parts I and II Examination or higher level examination of Association of Chartered Certified Accountants of United Kingdom or in any other Commonwealth Country;

OR

G) Final Examination of the Institute of Chartered Secretaries and Managers of the United Kingdom.

7.2.3 Educational and Professional Qualifications for Internal Candidates

Services Eligible	Experience	Required Qualifications	Stream
Officers in the Public Service or in the Provincial Public Service.	5 years	A Degree in Commerce, Management, Accountancy or Economics. OR	Limited
Officers in the Public Service or in the Provincial Public Service.	5 years	A Higher Diploma in Accountancy OR Higher Diploma in Commerce from the Sri Lanka Technical College / Sri Lanka Institute of Higher Technical Education. OR	Limited
Officers in the Public Service or in the Provincial Public Service.	5 years	Intermediate or Licentiate or higher examination (ICASL or ICACC) OR	Limited
Officers in the Public Service or in the Provincial Public Service.	5 years	Parts I and II of Costs and Management Examination OR	Limited

Services Eligible	Experience	Required Qualifications	Stream
Officers in the Public Service or in the Provincial Public Service.	5 years	First Professional level or higher level Examination. OR	Limited
Officers in the Public Service or in the Provincial Public Service.	5 years	Parts I and II Examination or higher level examination. OR	Limited
Officers in the Public Service or in the Provincial Public Service.	5 years	Final Examination of the Institute of Chartered Secretaries and Managers of the United Kingdom.	Limited

* Please refer Gazette No. 1670/33 - September 10, 2010

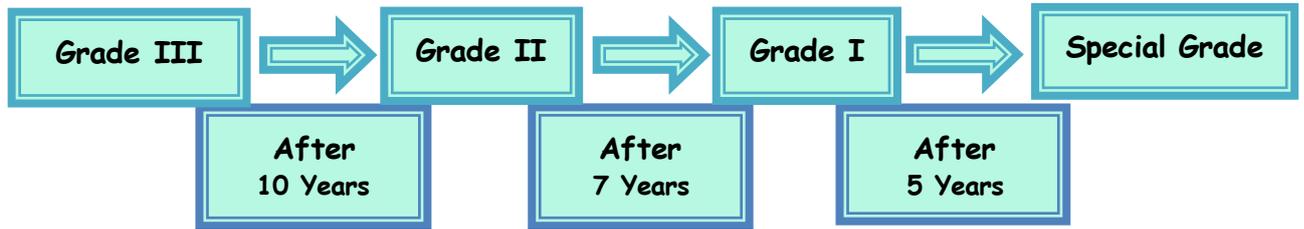
7.3 Remuneration:

- Basic salary - Rs.47,615.00
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7.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

7.5 Career Pathway



8. SRI LANKA MEDICAL SERVICE

8.1 Job Description

- Officers should engage themselves in the service under the Ministry of Health; General Administration (Ministry of Health, Decentralized Units), patient care services (Curative Services) and Public Health Services (Preventive Services) These officers are responsible for patient care management and provision of health care services with specialized services when required, in view of assuring physical, mental and social wellbeing of the people.

8.1.1 Level of the Positions: Executive / Senior Executive

8.1.2 Duties and Responsibilities

- The services cover the entire range of curative (diagnostic and therapeutic), preventive, promotive and rehabilitative aspects of health care.
- Assuring physical, mental and social wellbeing of the people.
- They are responsible for education, training, and supervision in relation to health care, research and judicial aspects including formulation of policies and plans as well as general administration of all these service.

8.1.3 Positions under the Service

* Please refer Gazette No. 1883/17 - October 11, 2014

8.1.4 Age Limit

- 25-45 years

8.2 Basic Requirements

8.2.1 General Qualifications

- Shall be a citizen of Sri Lanka.
- Shall be of an excellent character.
- Should be capable of serving in any region within Sri Lanka.

8.2.2 Educational and Professional Qualifications for Medical Officers

(100% is recruited under Open Stream)

- With valid full registration of Sri Lanka Medical Council for practicing as a Medical Officer are eligible for recruitment.

8.2.3 Educational and Professional Qualifications for Dental Officers (100% is recruited under Open Stream)

- Dental Officers with valid full registration of Sri Lanka.
- Medical Council for practicing as a dental Officer are eligible for recruitment (obtaining) a Dental degree awarded by the Dental Faculty of a state or foreign university approved and recognized by the Sri Lanka Medical Council.

*** Please refer Gazette No. 1883/17 - October 11, 2014**

8.3 Remuneration

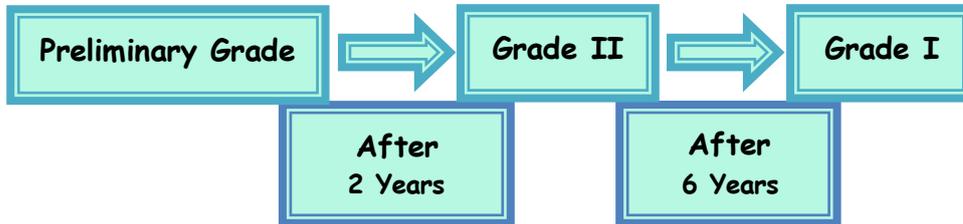
• Basic salary

Medical Officers - Rs.52,955.00

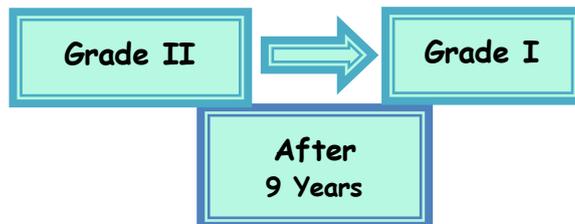
Dental Officers - Rs.52,955.00

8.4 Career Pathway

- For Medical Officers



- For Dental Officers



8.5 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

9.1 Job Description

- General duties of the Animal Production and Health Services of Sri Lanka would be, Animal breeding , Animal nutrition, Livestock Development Projects, Research , Extension and Training activities, Animal Health and Control of Animal Diseases, implementation of rules and regulations relevant to the field of Livestock and Veterinary Public Health , protection of Wild Life.

9.1.1 Level of the Positions: Executive / Senior Executive

9.1.2 Duties and Responsibilities

I To perform duties in the fields of Animal Production and Health Services of Sri Lanka.

9.1.3 Positions under the service

- Veterinary Surgeon
- Livestock Officer

9.1.4 Age Limit

- 21 - 35 years

9.2 Basic Requirements

9.2.1 General Qualifications

- Shall be a citizen of Sri Lanka.
- Shall be of an excellent character.

9.2.2 Educational and Professional Qualifications for External Candidates

For Veterinary Surgeon

- A Degree in Veterinary Science obtained from a University recognized by the University Grants Commission.
- Should have been registered in the Veterinary Council of Sri Lanka

For Livestock Officer

- A Degree in Animal Science/Veterinary Science /Agriculture Science, not less than a period of four years, obtained from a University , recognized by the University Grants Commission.

9.2.3 Educational and Professional Qualifications for internal Candidates

(Only for the Post of Livestock Officer)

Services Eligible	Experience	Required Qualifications	Stream
Should be a <ul style="list-style-type: none"> • Livestock Development Officer OR • Livestock Development Instructor OR • Research Assistant OR • An officer in Special Grade of Sri Lanka Technical Service or an officer in Class I 	4 years	Two years Diploma in Animal Husbandry offered by the Sri Lanka School of Animal Husbandry /Two years Diploma in Agriculture offered by Sri Lanka School of Agriculture .	Limited

Cont.

Services Eligible	Experience	Required Qualifications	Stream
<ul style="list-style-type: none"> • Livestock Development Officer OR • Livestock Development Instructor OR • Research Assistant presently serving in the Department of Animal Production and Health or Livestock Development instructor 	-	Four year Degree in Animal Science or in Agriculture Science	Limited

Please refer Gazette No. 1840/51 - December 13, 2013

9.3 Remuneration:

- Basic salary - Rs.47,615.00

9.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

9.5 Career Pathway



10. SRI LANKA EDUCATION ADMINISTRATIVE SERVICE

10.1 Job Description

- Assisting in the formulation of national education policies encompassing the general education towards the overall human resource development in Sri Lanka and the implementation, direction, regulation and evaluation of such policies.

10.1.1 Level of the Positions: Executive / Senior Executive

10.1.2 Duties and Responsibilities

- The establishment of interrelationship between secondary education and post-secondary education contributing towards the learning and teaching process and the management and supervision of all institutes in the education system thereby ensuring the qualitative improvement of the education.

10.1.3 Positions under the service

* Please refer Gazette No. No. 1928/28 - August 21, 2015

10.1.4 Age Limit

- 22-30 years

10.2 Basic Requirements

10.2.1 General Qualifications

- Should be a citizen of Sri Lanka.
- Should be of an excellent character.
- No candidate will be permitted to sit for the Examination more than two occasions.

10.2.2 Educational and Professional Qualifications for External Candidates

A. Recruitment to the category of General Cadre -

- A Degree from a University recognized by the University Grants Commission.

B. Recruitment to the category of Special Cadre - (For the subjects of Information Technology and Bio systems Technology)

- A Degree in the prescribed subject for Information Technology and Bio systems Technology from a University recognized by the University Grants Commission.

C. Recruitment to the category of Special Cadre - (For the subjects of Engineering Technology)

- An Engineering degree in any one of the Mechanical, Construction, Electrical and Electronic fields from a university recognized by the University Grants Commission.

OR

- Four year Higher National Diploma in Engineering (HNDE) awarded by the Sri Lanka Institute of Advanced Technology.

OR

- Four year Diploma in Engineering Science (NDES) awarded by the Institute of Engineering Technology, Katunayake.

10.2.3 Educational and Professional Qualifications for Internal Candidates.

- **General Cadre:**

Services Eligible	Experience	Required Qualifications	Stream
<ul style="list-style-type: none"> • A Teacher <p style="text-align: center;">OR</p>	-	<p>A degree obtained from a university recognized by the University Grants Commission.</p>	Limited
<ul style="list-style-type: none"> • A teacher <p style="text-align: center;">OR</p>	-	<p>National Diploma in Teaching or Trained Teacher Certificate ;</p>	Limited
<ul style="list-style-type: none"> • An officer in the Sri Lanka Principals Service. 	-	-	Limited

• **Special Cadre:**

Services Eligible	Experience	Required Qualifications	Stream
<ul style="list-style-type: none"> • A Teacher 	-	A degree in the prescribed subject obtained from a university recognized by the University Grants Commission or the National Institute of Education.	Limited
OR			
<ul style="list-style-type: none"> • A teacher 	-	A Trained Teacher Certificate in the prescribed subject or National Diploma in Teaching in the prescribed subject.	Limited
OR			
<ul style="list-style-type: none"> • An officer in the Sri Lanka Principals Service. 	-	Four year Higher National Diploma awarded by the Sri Lanka Institute of Advanced Technology (HNDE)	Limited

Cont.

Services Eligible	Experience	Required Qualifications	Stream
<ul style="list-style-type: none"> A Teacher <p>OR</p>	-	<p>OR</p> <ul style="list-style-type: none"> Three year National Diploma in Technology (NDT) awarded by the University of Moratuwa <p>OR</p>	Limited
<ul style="list-style-type: none"> A Teacher <p>OR</p>	-	<ul style="list-style-type: none"> Four year Diploma in Engineering Science (NDES) awarded by the Institute of Engineering Technology, Katunayake <p>OR</p>	Limited
<ul style="list-style-type: none"> A Teacher <p>OR</p>	-	<ul style="list-style-type: none"> Diploma in Technology (DT) awarded by the Open University of Sri Lanka. <p>OR</p>	Limited
<ul style="list-style-type: none"> A Teacher 	-	<ul style="list-style-type: none"> Higher diploma at the sixth level of national vocational qualifications (NVQ Level 6) awarded by the institutes approved by the Tertiary and Vocational Education Commission of Sri Lanka, for the subject of Engineering Technology 	Limited

* Please refer Gazette No. No. 1928/28 - August 21, 2015

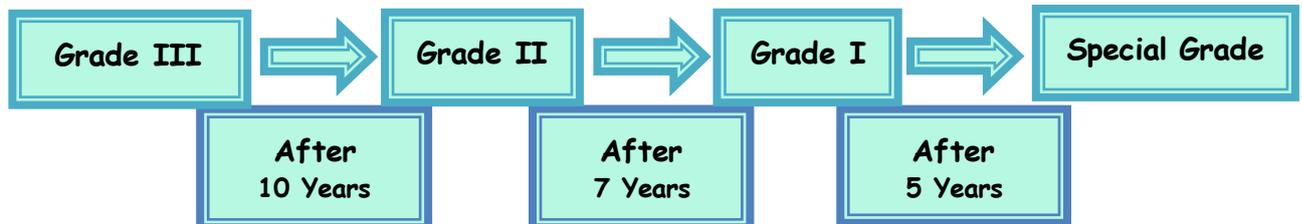
10.3 Remuneration:

- Basic salary - Rs.47,615.00

10.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

10.5 Career Pathway



COMBINED SERVICES

11. SRI LANKA INFORMATION AND COMMUNICATION TECHNOLOGY SERVICE

11.1 Job Description

- The role of Sri Lanka Information and Communication Technology Service is to utilize Information and Communication Technology to build up an excellent public service.

11.2 Information and Communication Technology Assistant

11.2.1 Level of the Positions: Management Assistants - Technical

11.2.2 Duties and Responsibilities

- Performing supportive tasks to implement respective duties of field of specialization, with or without a classification.

11.2.3 Age Limit

- 18 - 35 years

11.2.4 Basic Requirements

General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent character

Educational and Professional Qualifications for External candidates

- Shall have passed six (06) subjects with 05 credit passes including Language, Mathematics and English Language at the G.C.E (Ordinary Level) Examination at one sitting.

- Shall have followed a Computer / Information Technology course of at least level 5 of NVQ or above qualification recognized by the Tertiary and Vocational Education Commission (TVEC)

* Please refer Gazette No. 1894/26 - December 26, 2014

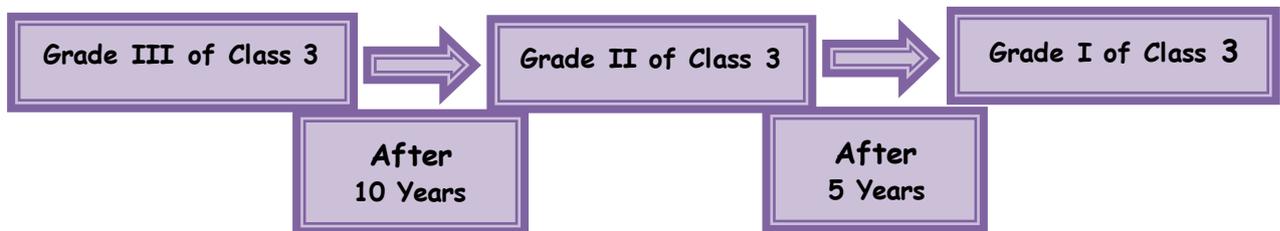
11.2.5 Remuneration :

- Basic salary - Rs.29,840.00

11.2.6 Other Applicable Allowances

- Cost of Living Allowances

11.2.7 Career Pathway



11.3 Information and Communication Technology Officer

11.3.1 Level of the Positions: Field/ Office Based Officers

11.3.2 Duties and Responsibilities

- Implementing respective duties of fields of specialization, with or without a classification.

11.3.3 Age Limit

- 21 - 35 years

11.3.4 Basic Requirements

General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent character

Educational and Professional Qualifications for External Candidates

- 1) A degree in Computer Science or Information Technology from a University recognized by the University Grants Commission.

OR

2a) A degree in Computer Science or Information Technology as a major subject from a University recognized by the University Grants Commission.

AND

b) A Post Graduate Diploma in Computer Science or Information Technology as a major subject from a University recognized by the University Grants Commission.

OR

3 a) A degree from a University recognized by the University Grants Commission.

AND

b) A Post Graduate Diploma in Computer Science or Information Technology as a major subject from a University recognized by the University Grants Commission.

OR

4 a) A qualification of level 07 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

AND

b) Professional experience of two years in relevant field.

- **Educational and Professional Qualifications for Internal Candidates**

Services Eligible	Experience	Required Qualifications
Grade I of Class 3 for four years	05 years	Passed efficiency Bar Examination
An officer of grade II of class of 3	05 years	A degree in Computer Science or Information Technology
An officer of grade II of class of 3	05 years	A degree in Computer Science or Information Technology as a major subject AND A post graduate diploma in Computer Science or Information Technology
An officer of grade II of class of 3	05 years	A degree from a University A post graduate degree in Computer Science or Information Technology
An officer of grade II of class of 3	05 years	(NVQ) Level 07 and professional experience of two years

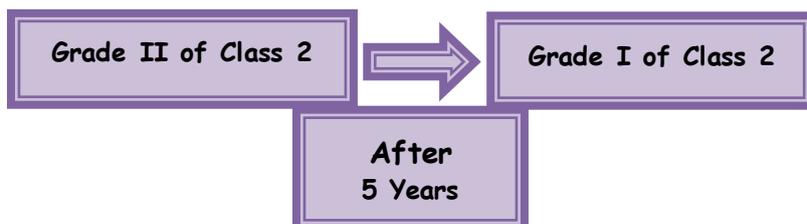
11.3.5 Remuneration :

- **Basic salary - Rs.36,585.00**

11.3.6 Other Applicable Allowances

- **Cost of Living Allowances**

11.3.7 Career Pathway



11.4 Assistant Director

11.4.1 Level of the Positions: Executive

11.4.2 Duties and Responsibilities

- Implementing respective duties of fields of specialization, with or without a classification.
- Making optimum contribution in this regard and directing the officers for the implementation.

11.4.3 Age Limit

- 21 - 35 years

11.4.4 Basic Requirements

General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent character

• Educational and Professional Qualifications for External Candidates

1) A degree in Computer Science/ Information Technology/Computer Engineering Science or degree related to Computer Technology from a University recognized by the University Grants Commission.

OR

2) A) A degree from a University recognized by the University Grant Commission.

AND

b) A Post Graduate Diploma in Computer Science or Information Technology from a University recognized by the University Grants Commission.

OR

3 a) A qualification of level 07 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

AND

b) Professional experience of two years in relevant field.

- Educational and Professional Qualifications for Internal Candidates

Services Eligible	Experience	Required Qualifications
Grade I of Class 2	05 years	Passed efficiency Bar Examination
An officer of grade II of class of 2	05 years	A degree in Computer Science/Information Technology/Computer Engineering Science or degree related to Computer Technology from a University recognized by the University Grants Commission. AND Passed efficiency Bar Examination
An officer of grade II of class of 2	05 years	degree from a University recognized by the University Grants Commission. AND A Post Graduate Diploma in Computer Science / Information Technology From a university from recognized by the University Grants Commission. AND Passed efficiency Bar Examination
An officer of grade II of class of 2	05 years	(NVQ) Level 07 and Professional experience of two years AND Passed efficiency Bar Examination

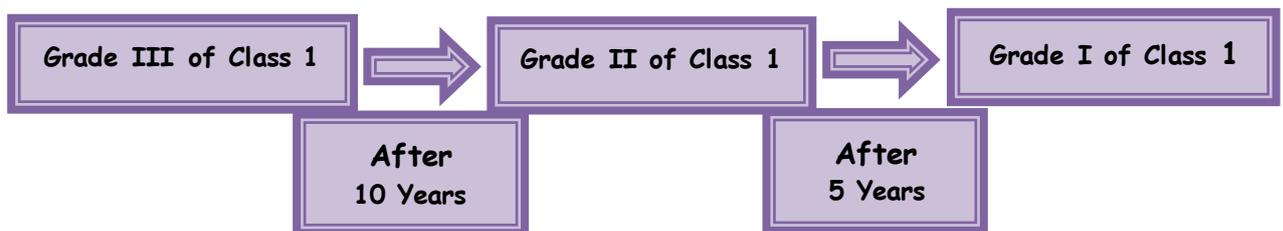
11.4.5 Remuneration :

- Basic salary - Rs.47,615.00

11.4.6 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

11.4.7 Career Pathway



12. TRANSLATORS' SERVICE

12.1 Job Description

12.1.1 Level of the Positions: **xxxxx**

12.1.2 Duties and Responsibilities

- **xxxx**

- **xxxx**

12.1.3 Age Limit

- 21- 40years

12.2 Basic Requirements

12.2.1 General Qualifications

- Be a citizen of Sri Lanka

- Be a person of an excellent character

12.2.2 Educational and Professional Qualifications for External Candidates

- A Degree from a university recognized by the University Grant Commission

OR

- Attorney-at-Law

OR

- Diploma in Commerce of a recognized Technical College or Polytechnic College

OR

- Advanced national Diploma in Management of the Open University

OR

- National Diploma in Technology of the University of Moratuwa, together with-
- A Credit Pass in the first language and a Credit in the second language at the G.C.E. (O.L) Examination or at an equivalent examination or any acceptable higher qualification in the second language.

* Please refer Gazette No. 829/7 -July 26, 1994

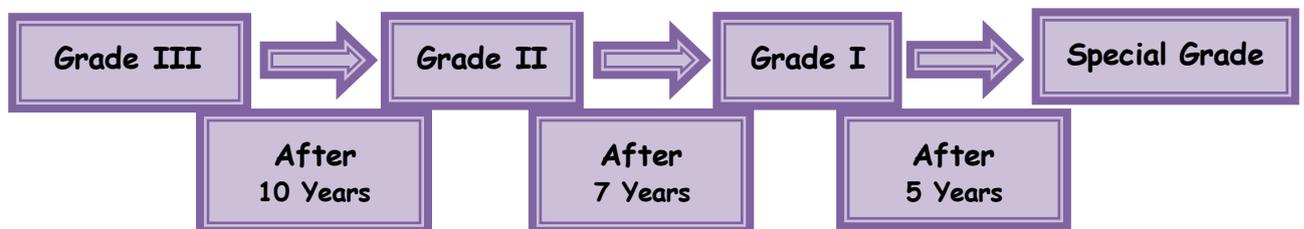
12.3 Remuneration :

- Basic salary - Rs.19,680.00

12.4 Other Applicable Allowance

- Cost of Living Allowance

12.5 Career Pathway



13. DEVELOPMENT OFFICER SERVICE

13.1 Job Description

- The role consists of tasks such as investigation, collection/ analysis of information and data, submission of reports, surveys which are supportive to the role of executive levels in the achievement of expected objectives of development programmes implemented by the government, is entrusted to the officers holding these posts.

13.1.1 Level of the Positions: Associate Officer

13.1.2 Duties and Responsibilities

- Investigation ,Collection of information and data / analysis /functions in relation to the tasks of achieving the expected goals in development proposals including report compilation and survey and /or other tasks entrusted.

13.1.3 Age Limit

- 21 - 35years

13.2 Basic Requirements

13.2.1 General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent character

13.2.2 Educational and Professional Qualifications for External Candidates

- Shall have possessed a degree from a university recognized by the University Grants Commission.

* Please refer Gazette No. 1774/31 -September 07, 2012

13.2.3 Educational and Professional Qualifications for Internal Candidates

- Limited recruitment is not applicable.

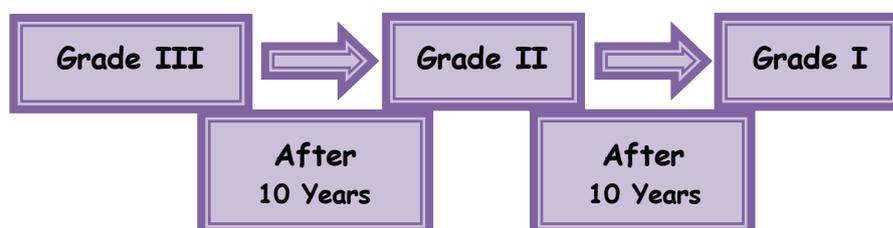
13.3 Remuneration :

- Basic salary - Rs.31,490.00

13.4 Other Applicable Allowance

- Cost of Living Allowance
- Language Allowance

13.5 Career Pathway



14. PUBLIC MANAGEMENT ASSISTANTS' SERVICE

14.1 Job Description

- Functions, which are not technical, but multi-functional in nature and for which specific skills other than the technical skills are required out of the tasks which are supportive or facilitating to the tasks of officers in executive, management and administrative levels of the institutions, shall be entrusted to the officers belonging to this service.

14.1.1 Level of the positions:

- Supervisory Management Assistant-(Non - Technical)

14.1.2 Age Limit

- 18-30 years

14.2 Basic Requirements

14.2.1 General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent moral character
- ❖ Be of sound physical and mental capability

14.2.2 Educational and Professional Qualifications for External Candidates

- Shall have passed 06 subjects with credit passes for four subjects including Sinhala /Tamil / English and Mathematics at the G.C.E. (Ordinary Level) Examination at one sitting.

AND

- Shall have passed all the subjects in G.C.E. (Advanced Level) at one sitting (except the General paper). Passing three (03) subjects under the old syllabus at one sitting would be sufficient for this purpose.

14.2.3 Educational and Professional Qualifications for Internal Candidates

- Shall have passed G C E O/L Examination in not less than 06 subjects including Language/ Literature and Arithmetic/ Pure Mathematics/ Elementary Mathematics/ Commercial Arithmetic with credit passes for two subjects at one sitting.

AND

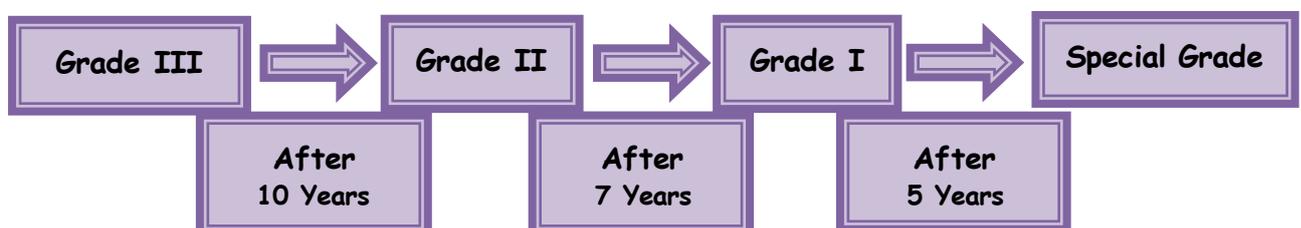
- Shall be officers in public service 5 years period of experience.

* Please refer Gazette No. 1840/34 - December 11, 2013

14.3 Remuneration:

- Basic salary - Rs.28,940.00

14.4 Career Pathway



15.1 Job Description

- A Service category consists of holders of a valid driving license issued by the Commissioner General of Motor Traffic for the performance of transport activities which are essential to perform and maintain the tasks entrusted to an institution.

15.1.1 Level of the Positions: Primary -Skilled

15.1.2 Duties and Responsibilities

- The Head of the Department shall assign any duty from among the duties assigned to this service category, to an officer in any grade on the service requirement and on the basis of seniority and skills.

15.1.3 Age Limit

- 18-45 years

15.2 Basic Requirements

15.2.1 General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent character
- Shall be the minimum height of 5 ft
- Shall be of sound physical health and good eye sight.

15.2.2 Educational and Professional Qualifications for External Candidates

- Shall have passed G.C.E (Ordinary Level) Examination in six subjects at least with two credit passes including Sinhala / Tamil language at not more than two sittings.
- Shall have possessed a valid driving license issued by the Commissioner General of Motor Traffic.
- Shall have a fair knowledge on the Highway Code.
- Shall possess 3 years experience as a driver of Motor vehicles.

* Please refer Gazette No. 1875/39 - August 15, 2014

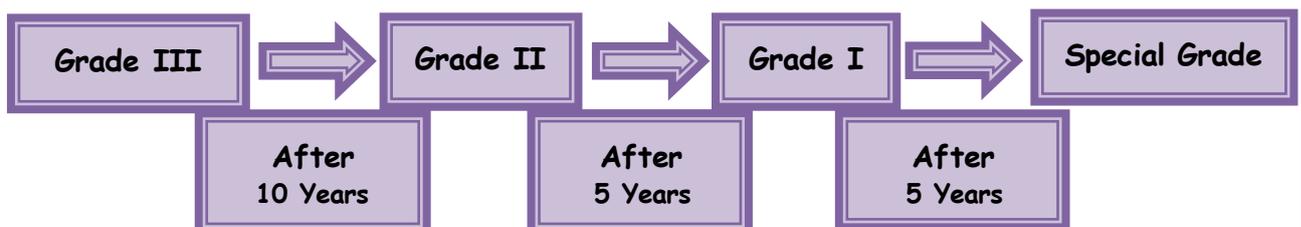
15.3 Remuneration :

- Basic salary - Rs.25,790.00

15.4 Other Applicable Allowance

- Cost of Living Allowance

15.5 Career Pathway



16. OFFICE EMPLOYEES' SERVICE

16

16.1 Level of the Positions: Primary Level-Unskilled

16.1.1 Duties and Responsibilities

- The Head of the Department shall assign any duty from among the duties assigned to this service category.
- Commitment to the service.

16.1.2 Age Limit

- 18-45 years

16.2 Basic Requirements

16.2.1 General Qualifications

- ❖ Shall be a citizen of Sri Lanka.
- ❖ Shall be of good character and sound physical health.

16.2.2 Educational Qualifications

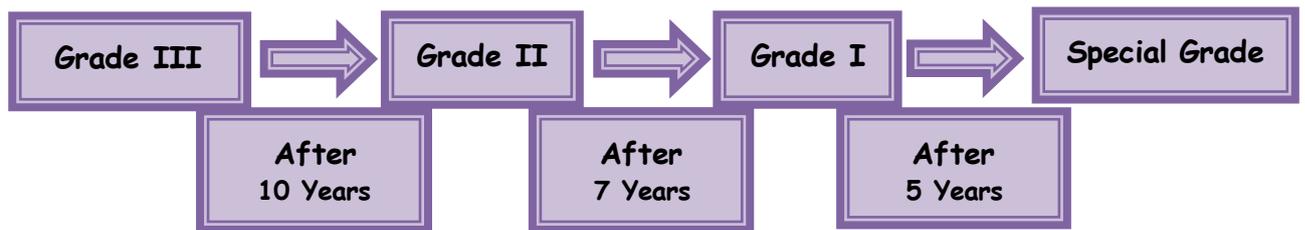
- Shall have passed GCE (O/L) Examination in not less than 06 subjects with Credit passes for at least two subjects in not more than two sittings.

* Please refer Gazette No. 1777/35 - September 27, 2012

16.3 Remuneration:

- Basic salary - Rs.24,250.00

16.4 Career Pathway



17. SRI LANKA TEACHERS' SERVICE

17.1 Job Description

- The teachers should perform the activities of implementing the learning - teaching process in government schools, activities related to conducting examinations and evaluation at national level and others, subject parallel activities of schools and the activities decided to be implemented at school level with regard to the education process by the Government in order to create citizens with sheer partialities through a higher quality education according to the National Education policy.

17.1.1 Level of the Positions: Sri Lanka Teachers' Service

17.1.2 Duties and Responsibilities

- Performing duties relevant to learning- teaching activities in Government schools
- Conduct national level and other examinations relevant to school education
- Activities relevant to school sports and other subject parallel activities and activities, decided by the government to have implemented at school level relevant to the education process.

17.1.3 Age Limit

- 18 - 35years

17.2 Basic Requirements

17.2.1 General Qualifications

- Shall be a citizen of Sri Lanka.
- Shall be of an excellent character.
- Should be capable of serving in any region within Sri Lanka.

17.2.2 Educational and Professional Qualifications for External Candidates

(100% is recruited under Open Stream)

- Streams of recruitment

I. Bachelor of Education

- A Degree Certificate in Education obtained by a University recognized by the University Grants Commission.
- Basic salary - Rs.33,300.00

II. Graduates

- A Degree Certificate obtained by a University recognized by the University Grants Commission belonged to the specialized Subject fields recognized by the Line Ministry in charge of the Subject of Education in relation to the Teacher Appointments.
- Basic salary - Rs.27,740.00

III. Pedagogy trained teachers

- Obtained the Certificate after successfully completing an Institutional Teacher Training Course (Pedagogic Diploma Course) conducted for a duration of not less than three years from a Government College of Education.

OR

- Obtained a Certificate after successfully completing an Institutional Teacher Training Course approved by the Line Ministry in charge of the Subject of Education conducted for a duration not less than two years .

OR

- Obtained the Certificate after successfully completing an Institutional Teacher Training Course by Distant Education System approved by the Ministry conducted for a duration of not less than three years.

- Basic salary - Rs.27,740.00

IV. Diploma Holders

- Obtained the Certificate having completed a Diploma Course and having a Course Duration of not less than Two Years and in a level not less than the Level Six (6) of the National Vocational Qualifications.
- Basic salary - Rs.27,740.00

V. G.C.E. (A/L) qualified

- Passed at least three subjects (except Common General Test) in one sitting from the G.C.E. Advanced Level Examination.
- Basic salary - Rs.27,740.00

* For further information please refer Gazette No. 1885/38 - October 23, 2014.

17.3 Other Applicable Allowance

- Cost of Living Allowance

18. SRI LANKA PRINCIPALS SERVICE

18.1 Job Description

- Should carry out all the functions concerning school administration and management including the duties that are assigned in connection with the conduct of national level examinations and other examinations relating to the education of the government schools under the administration of the line Ministry and Provincial Education Ministries in conformity to the National Education Policy in addition to the duties involving education as decided upon and required by the government for implementation through schools towards strengthening of the sports activities and other subject related work in schools as well as the process of learning and teaching.

18.1.1 Level of the Positions: The Sri Lanka Principals Service

18.1.2 Duties and Responsibilities

- I. To perform duties assigned by the education authorities appropriately conducting the school administration and management in conformity to the National Education Policy.
- II. To properly maintain and supervise the process of learning and teaching, activities relating to subject evaluation and physical resources of the school.
- III. To perform activities of subject related duties.

18.1.3 Age Limit

- Maximum age will be 50 years.

18.2 Basic Requirements

18.2.1 General Qualifications

- Shall be a citizen of Sri Lanka.
- Shall be of an excellent character.
- Should be capable of serving in any region within Sri Lanka.
- Should have been confirmed in the Sri Lanka Teachers Service.

18.2.2 Educational and Professional Qualifications for Internal Candidates (100% is recruited under Limited Stream)

- Bachelor of Education Degree obtained from a university recognized by the University Grants Commission or from the National Institute of Education.

OR

- Degree in any area of subject recognized by the University Grants Commission
- Post Graduate Diploma in Education.

WITH

OR

- Trained Teacher Certificate.

OR

- National Diploma in Teaching / Trained Teacher Certificate

OR

- Should be an officer who has completed Five (05) years of satisfactory service in the Sri Lanka Teachers Service

**Please refer Gazette No. 1885/31 - October 22, 2014*

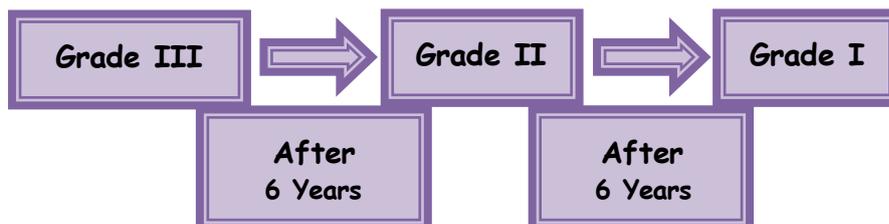
18.2.3 Remuneration:

- Basic salary - Rs.35,280.00

18.3 Other Applicable Allowance

- Cost of Living Allowance
- Vehicle Allowance or assigned vehicle (Grade I only)
- Fuel Allowance

18.4 Career Pathway



19. SRI LANKA NURSING SERVICE

19.1 Job Description

- A process consists of duties especially assigned on the basis of scientific principles by identifying basic human needs, and assisting or facilitating functions.

19.1.1 Level of the Positions: Officers in the Sri Lanka Nursing Service

19.1.2 Duties and Responsibilities

I To perform duties in the fields of Health care (hospitals and clinical) services, community/mental Nursing services.

II. Nursing education services and specialized /Research Nursing services in order to perform functions which are for the prevention of diseases, improvement of Health, rescue from pain and rehabilitation.

19.1.3 Age Limit

- 18 - 28 years

19.2 Basic Requirements

19.2.1 General Qualifications

- Shall be a citizen of Sri Lanka.
- Shall be of an excellent character.
- Should be capable of serving in any region within Sri Lanka.
- Height should not be less than 04 feet, 10 inches (4' 10")
- Should be unmarried. This is not applicable to those who apply based on the B.Sc. (Nursing) Degree.

19.2.2 Educational and Professional Qualifications for External Candidates

(100% is recruited under Open Stream)

I. Recruitment on the results of G.C.E. (A/L) Examination

- Should have passed all subjects in(Except Common General Test)
 - Biology
 - Mathematics
 - Agriculture stream of the science stream.

in one sitting at the G.C.E.(A/L)Examination or should have passed three (03) Subjects of the old syllabus in one sitting.

AND

- Should have passed 6 subjects in not more than two sitting with 04 credit passes for Sinhala/Tamil Language, Mathematics, Science and English at the G.C.E. (O/L) Examination.

II. Recruitment on the Bachelor of Science (Nursing) Degree

- Should have Completed Bachelor of Science (Nursing) Degree in an institution recognized by University Grants Commission.

**Please refer Gazette No. 1837/8 - November 19, 2013*

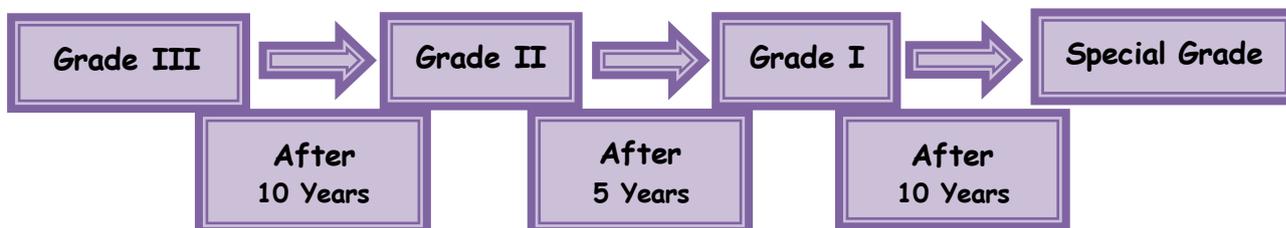
19.2.3 Remuneration:

- Basic salary - Rs.32,525.00

19.2 Other Applicable Allowance

- Cost of Living Allowance
- Uniform Allowance
- Risk Allowance
- On-Call Allowance

19.3 Career Pathway



20. SRI LANKA TEACHER EDUCATORS' SERVICE

20.1 Job Description

- The execution of academic functions of the National Colleges of Education, Teacher Training Colleges and Teacher Centres established for the purpose of acquiring knowledge, skills and attitudes necessary for the teachers.

20.1.1 Level of the Positions: Executive

20.1.2 Duties and Responsibilities

- To maintain the process of learning and teaching in the schools in keeping with the national education policy and matters incidental thereto, and also, working in close liaison with the higher education institutes in order that the knowledge in the changing sphere of education is gained.

20.1.3 Age Limit

- 22-30 years

20.2 Basic Requirements

20.2.1 General Qualifications

- Be a citizen of Sri Lanka.
- Be a person of an excellent moral character.
- ❖ Be of sound physical and mental capability.
- No candidate will be permitted to sit for the Examination more than three occasions.

20.2.2 Educational and Professional Qualifications for External Candidates

- A Degree with a Second Class (Upper) in the relevant discipline

AND

- A Post Graduate Diploma in Education from a University recognized by the University Grants Commission

OR

- Bachelor of Education Degree with a Second Class (Upper) in the relevant discipline.

20.2.3 Educational and Professional Qualifications for Internal Candidates

- Should have been confirmed in the post in the Sri Lanka Principals Service

OR

- Sri Lanka Teachers Service

OR

- Sri Lanka Education Administrative Service

AND

- A Degree in the relevant discipline

AND

- A Post Graduate Diploma in Education from a University recognized by the University Grants Commission.

OR

- Bachelor of Education Degree in the relevant discipline.

* Please refer Gazette No. 1925/37 - July 28, 2015

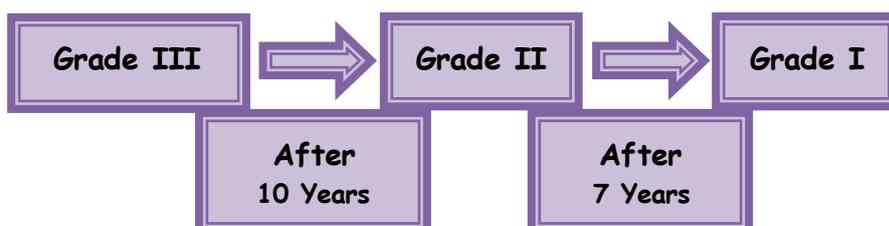
20.3 Remuneration :

- ❖ Basic salary - Rs.47,615.00

20.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Grade I only)
- Fuel Allowance
- Language Allowance

20.5 Career Pathway



21. THE PRINTING SERVICE

21.1 Job Description

- Print and Publish Acts, Hanzard, *Gazettes* and Regulations required by the Sri Lanka Parliament, Ministries, Departments and Supply, required Printing materials; specimens, stamps, admissions, ballot papers and commercial printing to the Government Provincial Councils, Local Government Bodies, and Statutory Bodies, thereby afford convenient for the institutions and provide information directly through the Electro - media.

21.1.1 Level of the Positions: Executive

21.1.2 Age Limit

- 22-28 years

21.2 Basic Requirements

21.2.1 General Qualifications

- Be a citizen of Sri Lanka.
- Be a good health and sound health.
- Should not be a clergy of any religious chapter

21.3 Post of Assistant Government Printer

21.3.1 Educational and Professional Qualifications for External Candidates

- A Science Degree with Chemistry/Computer Science (as main subject)

OR

- Degree in Printing Technology or with class from, recognized university.

OR

- A Degree in Printing Engineering
OR
- Engineering (Mechanic/ Electric/ Telecommunication/
Electronic/ Production)

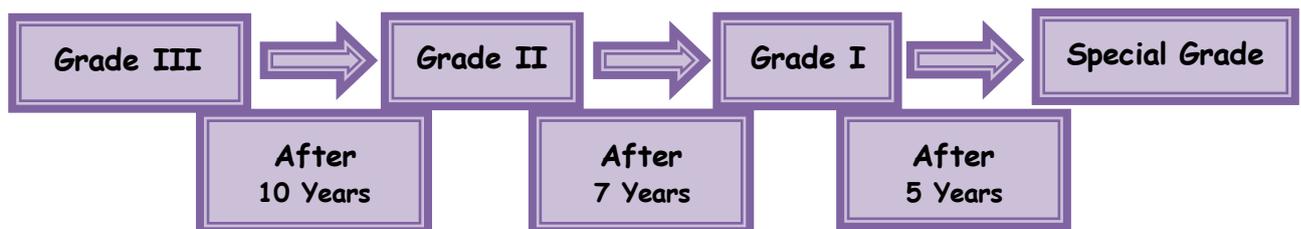
21.3.2 Educational and Professional Qualifications for Internal Candidates

- Completion of two (02) Print Technology Courses in the Sri Lanka Printing Institute.
- AND
- Should have five (05) years' service in the Government Printing Department
WITH
 - A Science Degree.

21.3.3 Remuneration:

❖ Basic salary - Rs.47,615.00

21.3.4 Career Pathway



21.4 Other Posts in Service

21.4.1 Educational and Professional Qualifications for External Candidates

I .Offset Litho Print Operator

- Should pass six (06) Subjects at once including at least credit passes for four (04) subjects, inclusive of Mathematics, Language medium, out of the Sinhala/ Tamil/ English language, science at the G.C.E. (O/L) Examination.

AND

- Experience not less than ten (10) years' in relevant field in recognized Institute.

AND

- A Certificate of Competency at N.V.Q. Level 4 in relevant to the field.

II. Off Set Printing Machine Operator:

- Should pass six (06) Subjects at once including at least credit passes for four (04) subjects, inclusive of Mathematics, Language medium, out of the Sinhala/ Tamil/ English language, science at the G.C.E. (O/L) Examination.

AND

- Experience not less than ten (10) years' in relevant field in recognized Institute.
- A Certificate of Competency at N.V.Q. Level 4 in relevant to the field.

III.Pre-Printing Planner:

- Should have obtained at least credit passes for two (02) subjects and passed six (6) subjects inclusive of Mathematics, Language medium, out of the Sinhala/ Tamil/ English languages at the G.C.E. (O/L) examination.

AND

- Experience not less than seven (07) years in the Department.

IV.Printing Editor :(For all applicants)

- G.C.E. (O/L) Examination -
 - (i) A credit pass in Sinhala/ Tamil an English subjects;
 - (ii) Passed in six subjects at once with credit passes for four (04) subjects inclusive of credit pass for the subject of Mathematics.

AND

- G.C.E.(A/L) Examination -
 - (i) Passed allthe subjects atonce with credit pass for Sinhala/ Tamil and English subjects. (pass in three (03) subjects under the old syllabus will be sufficient)
 - (ii) Where there is a general pass for the subjects English at the G.C.E.(A/L) Examination or where there is no pass for the subject English at the G.C.E.(A/L) then Grade A or B Pass should be obtained for that subjects at the G.C.E.(O/L) examination.

V. Computer Type Setter and Printing Designer:

(a) Passed six (06) subjects including at least two (02) Credit passes inclusive of a credit pass for Mathematics, Medium Language out of the languages, Sinhala/ Tamil/ English at the G.C.E. (O/L) examination.

AND

(b) (i) Passed all the subjects at once (except the general common test) including Sinhala/ Tamil language at the G.C.E.(A/L) examination (pass in three (03) subjects at once under the old syllabus is sufficient);

(ii) A credit pass for English language in any occasion at the G.C.E. (O/L) examination, where that subject had not passed at the G.C.E. (A/L) examination.

VI. Printing Finisher:

- Passed six (06) subjects at once, including credit passes at least four (04) subjects including of Mathematics, medium language, out of the Sinhala/ Tamil/ English language at the G.C.E (O/L) examination.

AND

- Experience not less than ten (10) years in relevant to the field at a recognized institute.
- A competency certificate at N.V.Q. level 4, relevant to the field.

21.4.2 Educational and Professional Qualifications for Internal Candidates

I. Assistant Government Printer

Services Eligible	Experience	Required Qualifications
Head Foreman or Grade II Head Foreman in the Printing Service	5 Years	<ul style="list-style-type: none"> Completion of two (2) Courses in Printing, in the Sri Lanka Printing Institute or in recognized institute; (Duration of a course should not less than one year)
Head Printing Editor or Printing Editor Grade II in Printing Service	5 Years	<ul style="list-style-type: none"> Completion of three (3) courses in Printing in the Sri Lanka Printing institute or in recognized institute. (Duration of a course should not be less than one year)

II. Off Set Printing Machine Operator:

Services Eligible	Experience	Required Qualifications
Greaser	5 Years	-

III. Printing Finisher

Services Eligible	Experience	Required Qualifications
An officer in Grade II Printing Aid service or above grade	15 Years	-

IV. Printing Technician:

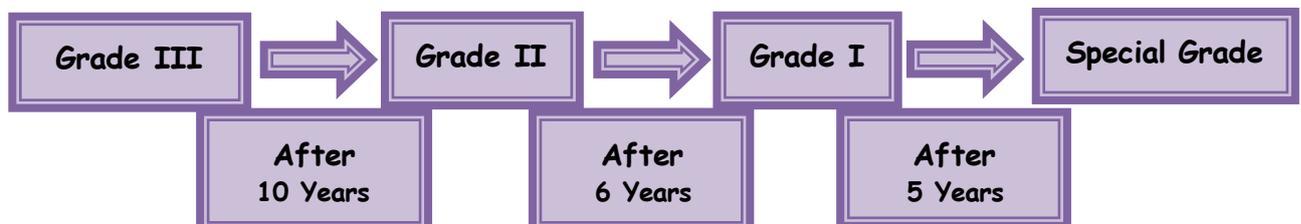
Services Eligible	Experience	Required Qualifications
Fitter/ Electrician in the Department.	5 Years	Two (02) credit passes at least for two subjects and passed six (06) subjects inclusive Mathematics, Medium Language; out of the Sinhala/ Tamil/ English languages at the G.C.E. (O/L) Examination;

* Please refer Gazette No. 1816/12- June 26, 2013

21.5 Remuneration :

❖ Basic salary - Rs.29,840.00

21.6 Career Pathway



22. SRI LANKA LIBRARIANS' SERVICE

22.1 Job Description

- A service category which performs the functions such as library services, information services, organization and circulation of knowledge and information, supervision and operation which are specified as to be supportive to the role of the executive of the institutions.

22.1.1 Level of the Positions:

- Supervisory Management Assistant (Non - Technical)
- Management Assistant - Supra Grade

22.1.1 Age Limit

- 18-30 years

22.2 Basic Requirements

22.2.1 General Qualifications

- Be a citizen of Sri Lanka.
- Be a person of an excellent moral character.
- Be of sound physical and mental capability.

22.2.2 Educational and Professional Qualifications for External Candidates

- Passed G.C.E. (O/L) examination at one sitting with six (06) subjects including credit passes for Sinhala/ Tamil/ English language, Mathematics and two other subjects.

AND

- Passed G. C. E. (A/L) examination at one sitting with all subjects (Except General Test) or passed the examination at one sitting with 03 subjects under the old syllabus.

AND

- Three year Diploma in Library Science at a University recognized by the University Grants Commission.

OR

- (b) Three year Diploma in Library Science offered by Sri Lanka Library Association.

OR

- (c) A higher qualification in Library Science

22 .2.3 Educational and Professional Qualifications for Internal Candidates

- ❖ Passed G.C.E. (O/L) examination with six subjects including Sinhala / Tamil/ English language and Mathematics and at least two credit passes at not more than two sittings.

AND

- ❖ Completed the first year of the three year diploma in library Science at a University recognized by the University Grants Commission.

OR

- Completed the first year of the three year diploma in Library Science offered by Sri Lanka Library Association.

* Please refer Gazette No. 2024/35 - June 21, 2017

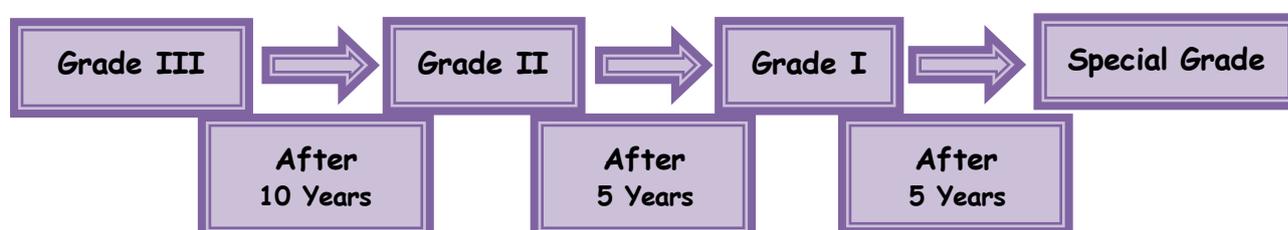
22.3 Remuneration :

- Basic salary - Rs.31,040.00

22.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

22.5 Career Pathway



OTHER SERVICES

23.1 Job Description

- Effective recovery of tax revenue in terms of the provisions of statutes, and any other regulations, circulars incidental thereto, which are coming under or to be brought under the administration of the Commissioner General of Inland Revenue.

23.1.1 Level of the positions: Senior Executive

23.1.2 Duties and Responsibilities

- Implementation, supervision and coordination of periodical programmes formulated in accordance with the plans and methodologies identified to achieve the targets pertaining to each subject area.
- Identifying appropriate plans and methodologies with a view to achieving the targets relating to each subject area.
- Supervising all the functions pertaining to the entire performance of the Department and giving instructions and directions.
- Formulation of periodically operative programmes in accordance with the plans and methodologies.
- Achieve the targets relating to each subject area.

23.1.3 Age Limit

- 22-28 years

23.2 Basic Requirements

23.2.1 General Qualifications

- Be a citizen of Sri Lanka
- Be a person of an excellent moral character
- Be of sound physical and mental capability

23.2.2 Educational and Professional Qualifications for External Candidates

- Should have obtained a Degree with first or second class from a University recognized by the University Grants Commission

OR

- Should be an Attorney-at-Law of the Supreme Court ;

OR

- Should be a Chartered Accountant.

23.2.3 Limited recruitment is not applicable.

*Please refer Gazette No. 1804/50 - April 05, 2013

23.3 Remuneration:

- Basic salary - Rs.47,615.00

23.4 Other Applicable Allowance

- Professional Allowance
- Cost of Living Allowance
- Communication Allowance
- Vehicle Allowance or assigned vehicle (Only for Grade I and above)
- Fuel Allowance
- Language Allowance

23.5 Career Pathway



24.1 Job Description

- This employee category is assigned needed tasks, technical skills/proficiencies not less than second or third level of National Vocational Qualifications (N.V.Q) as decided by the Tertiary and Vocational Education Commission among the tasks such as construction, maintain and repair relevant to provide basic facilities needed for maintaining and performing the tasks of the institution.

24.1.1. Level of the Positions: Primary - Semi Skill

24.1.2 Duties and Responsibilities

- The persons holding the posts in this service shall perform the duties specifically assigned to each post by the Appointing Authority, in relation to the work assigned to him.

24.1.3 Age Limit

- 18-45 years

24.2 Basic Requirements

24.2.1 General Qualifications

- Be a citizen of Sri Lanka.
- Be a person of an excellent moral character.
- Be of sound physical and mental capability.

24.2.2 Educational and Professional Qualifications for External Candidates

- ❖ Should have passed 06 subjects with at least two credits not more than in two attempts at the G.C.E. (O/L) examination.
- ❖ Should have obtained minimum proficiency of second level of National Vocational Qualifications (N.V.Q) as decided by the Tertiary and Vocational Education Commission as assigned to the relevant post.

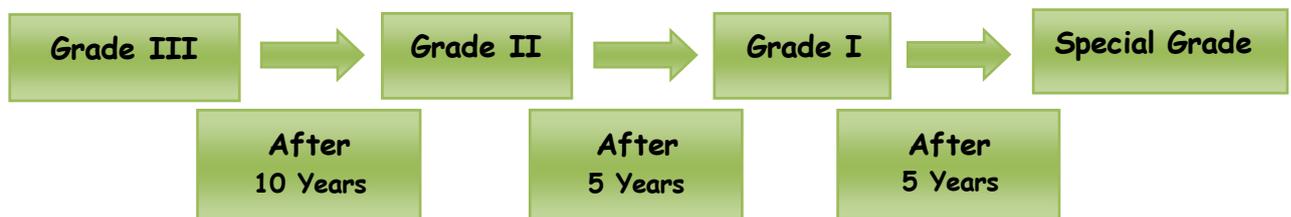
24.2.3 (100% is recruited under Open Stream)

* Please refer Gazette No. 1800/22 -March 06, 2013

24.3 Remuneration :

- Basic salary - Rs.12,210.00

24.4 Career Pathway



**MINISTERIAL/DEPARTMENTAL
POSTS**

25. LEGAL OFFICER

25.1 Name of the Department: Survey Department of Sri Lanka

25.1.1 Job Description:

- Proceeding of regulations in respect of the department.
- Preparation and inspection of relevant documents.
- Advise on legal issues in relation to various departments of the department.

25.1.2 Level of the Positions: Executives

25.1.3 Age Limit

- 21-45 years

25.2 Eligibility

- ❖ Should have a L.L.B degree from a university recognized by the University Grants Commission.

25.3 Remuneration :

- Basic salary - Rs.32,807.00
- Fixed Allowance-Rs. 7,000.00
- Other prospects- Rs. 4,715.00

25.4 Career Pathway



26. MAP TECHNOLOGICAL OFFICER

26.1 Name of the Department: Survey Department of Sri Lanka

26.1.1 Job Description:

- Data Entering
- Quality Control
- Marketing and other technical matters relating to production
- Documentation and maintenance.
- Preparation of progress reports.

26.1.2 Level of the Positions: Management Assistants -Technical

26.1.3 Age Limit

- 18-30 years

26.2 Eligibility

- Six passes in two sitting including credit passes for Mathematics, Sinhala/ Tamil/English, Science and any other subject.

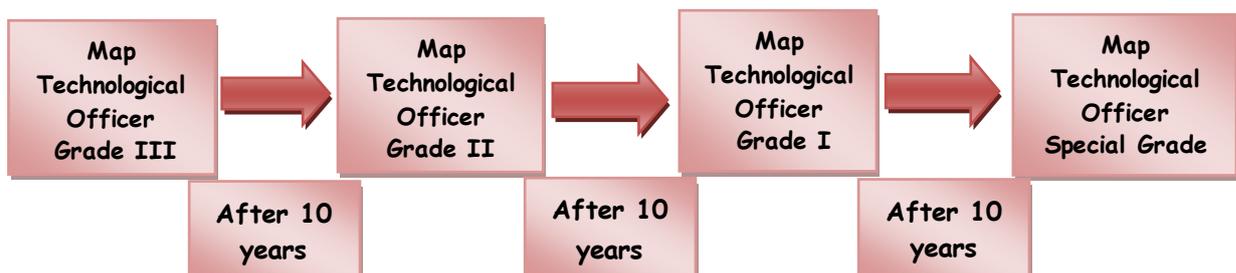
AND

- Three passes in one sitting including Combined Maths and Physics in Science stream.

26.3 Remuneration :

- Basic salary - Rs.21,419.00

26.4 Career Pathway



27. PHOTOGRAMMETRIC TECHNOLOGICAL OFFICER

27.1 Name of the Department: Survey Department of Sri Lanka

27.1.1 Job Description:

- Collecting data related to compilation of maps from the use of aerial photography.

27.1.2 Level of the Positions: Management Assistants-Technical

27.1.3 Age Limit

- 18-30 years

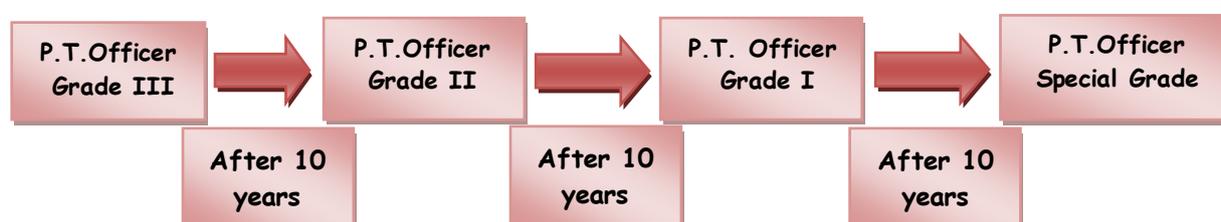
27.2 Eligibility

- Six passes in two sitting including credit passes for Mathematics, Sinhala/ Tamil/English, Science and any other subject.
- Three passes in one sitting including Combined Maths and Physics in Science stream.

27.3 Remuneration :

- Basic salary - Rs.21,419.00

27.4 Career Pathway



*P.T. Officer -Photogrammetric Technological Officer

28. AIR PHOTOGRAPHIC TECHNOLOGICAL OFFICER

28.1 Name of the Department: Survey Department of Sri Lanka

28.1.1 Job Description:

- Take flight aerial photographs and transmit their photographs using photocopies.

28.1.2 Level of the Positions: Management Assistants - Technical

28.1.3 Age Limit

- 18-30 years

28.2 Eligibility

- Six passes in two sitting including credit passes for Mathematics, Sinhala/ Tamil/English, Science and any other subject in Ordinary Level Examination.

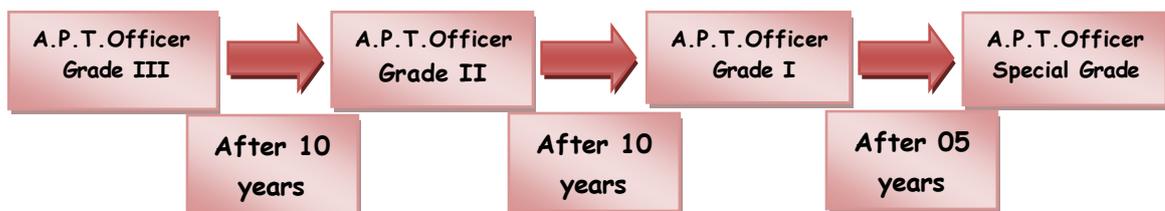
AND

- Three passes in one sitting including Combined Maths and Physics in Science stream.

28.3 Remuneration:

- Basic salary - Rs.21,419.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 6,587.00

28.4 Career Pathway



*A.P.T.Officer - Air Photographic Technological Officer

29. PLAN TYPOGRAPHIC TECHNOLOGICAL OFFICER

29.1 Name of the Department: Survey Department of Sri Lanka

29.1.1 Job Description:

- Preparation and printing of all necessary letters and allied creations.
- Printing general office documents
- Hand Stamping

29.1.2 Level of the Positions: Management Assistants -Technical

29.1.3 Age Limit

- 18-30 years

29.2 Eligibility

- Six passes in two sitting including credit passes for Mathematics, Sinhala/ Tamil/English, Science and any other subject in Ordinary Level Examination.

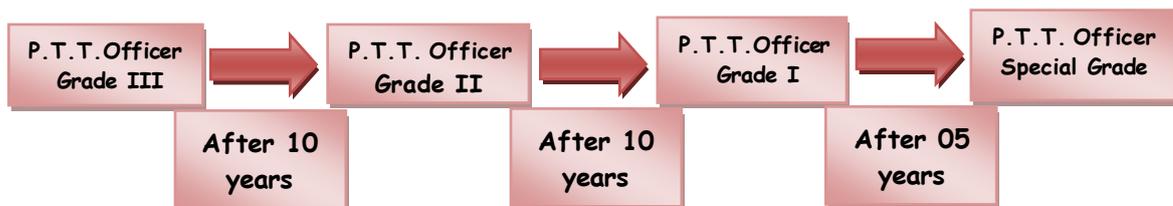
AND

- Three passes in one sitting including Combined Maths and Physics in Science stream.

29.3 Remuneration :

- Basic salary - Rs.21,419.00
- Fixed Allowances- Rs. 7800.00
- Other Prospects - Rs. 6587.00

29.4 Career Pathway



*P.T.T.Officer -Plan Typographic Technological Officer

30. REMOTE SENSING TECHNOLOGICAL OFFICER

30.1 Name of the Department: Survey Department of Sri Lanka

30.1.1 Job Description:

- Collecting and analyzing aerial photographs and satellite data.
- Processing data related to mapping.

30.1.2 Level of the Positions: Management Assistants - Technical

30.1.3 Age Limit

- 18-30 years

30.2 Eligibility

- Six passes in two sittings including credit passes for Mathematics, Sinhala/ Tamil/English, Science and any other subject in Ordinary Level Examination.

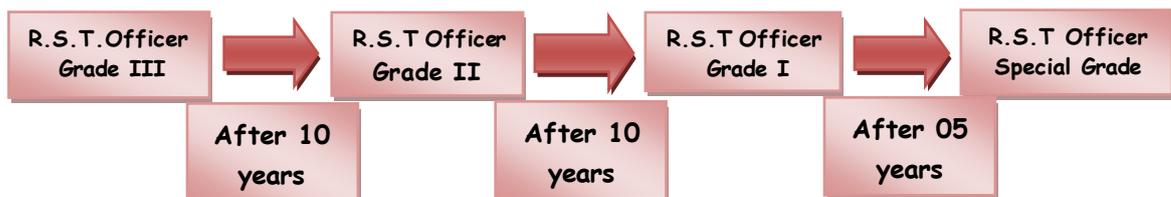
AND

- Three passes in one sitting including Combined Maths and Physics in Science stream.

30.3 Remuneration:

- Basic salary - Rs.21,419.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 6,587.00

30.4 Career Pathway



*R.S.T.Officer - Remote Sensing Technological Officer

31. LITHO TECHNOLOGICAL OFFICER

31.1 Name of the Department: Survey Department of Sri Lanka

31.1.1 Job Description:

- Mapping and printing departmental documents.

31.1.2 Level of the Positions: Management Assistants - Technical

31.1.3 Age Limit

- 18-30 years

31.2 Eligibility

- Six passes in two sitting including credit passes for Mathematics, Sinhala/ Tamil/English, Science and any other subject in Ordinary Level Examination.

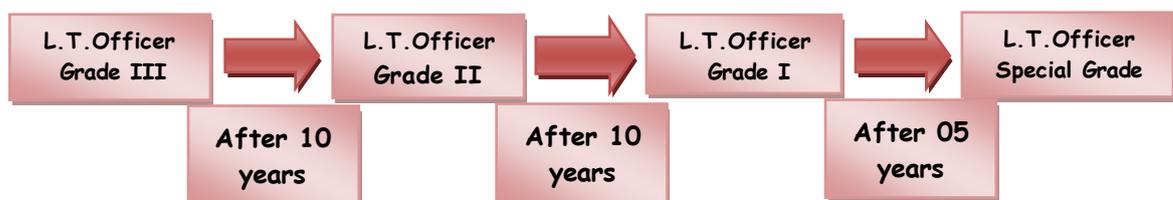
AND

- Three passes in one sitting including Combined Maths and Physics in Science stream.

31.3 Remuneration:

- Basic salary - Rs.21,419.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 6,587.00

31.4 Career Pathway



*L.T.Officer- Litho Technical Officer

32. TRANSPORT OFFICER

32.1 Name of the Department: Survey Department of Sri Lanka

32.1.1 Job Description:

- Provide technical information to maintain the ownership of the vehicles owned by the department in keeping with running conditions.

32.1.2 Level of the Positions: Management Assistants - Technical

32.1.3 Age Limit

- 18-30 years

32.2 Eligibility

- Six passes in two sitting including credit passes for Mathematics, Sinhala/ Tamil/English, Science and any other subject in Ordinary Level Examination.

AND

- Three passes in one sitting including Combined Maths and Physics in Science stream.
- NDT from University of Moratuwa or NAITA

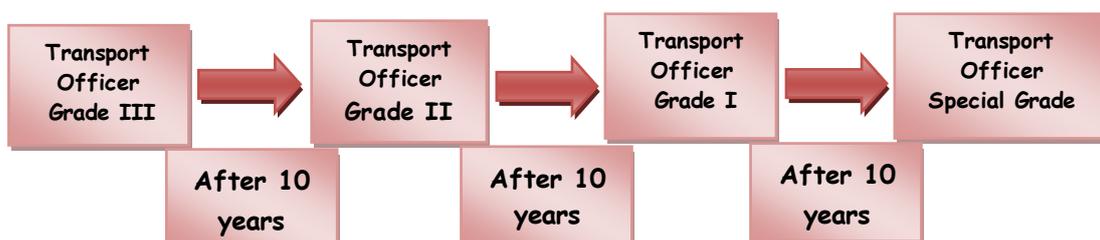
OR

- NVQ Level 06

32.3 Remuneration:

- Basic salary - Rs.21,419.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 6,587.00

32.4 Career Pathway



33. BUILDING SUPERVISOR

33.1 Name of the Department: Survey Department of Sri Lanka

33.1.1 Job Description:

- Preparation of annual building plan.
- Maintenance of raw materials and equipment
- Giving recommendations.

33.1.2 Level of the Positions: Management Assistants -Technical

33.1.3 Age Limit

- 18-30 years

33.2 Eligibility

- Six passes in two sitting including credit passes for Mathematics, Sinhala/ Tamil/English, Science and any other subject in Ordinary Level Examination.

AND

- Three passes in one sitting including Combined Maths and Physics in Science stream.
- NDT from University of Moratuwa or NAITA

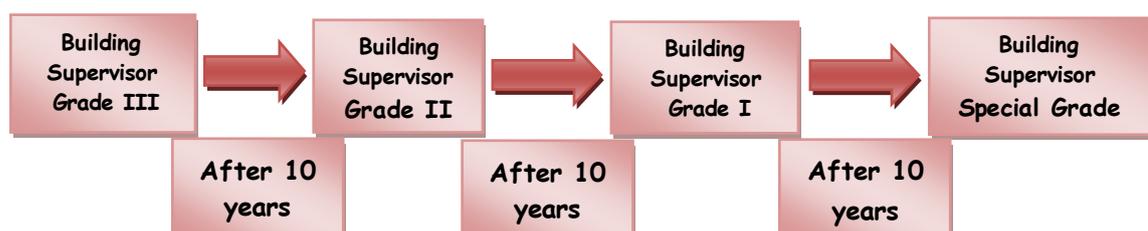
OR

- NVQ Level 06

33.3 Remuneration:

- Basic salary - Rs.21,419.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 6,587.00

33.4 Career Pathway



34. MASON

34.1 Name of the Department: Survey Department of Sri Lanka

34.1.1 Job Description:

- Building constructions and repairing.

34.1.2 Level of the Positions: Primary Level - Semi- skilled

34.1.3 Age Limit

- 18-45 years

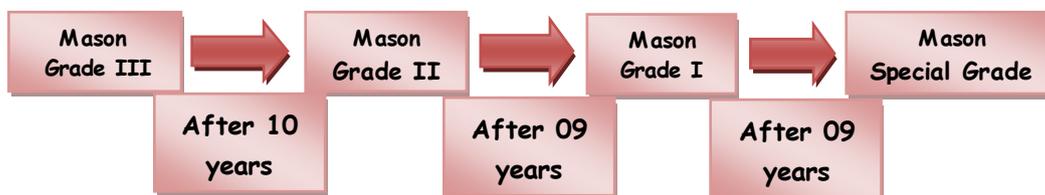
34.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

34.3 Remuneration:

- Basic salary - Rs. 17,426.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,366.00

34.4 Career Pathway



35. WELDER

35

35.1 Name of the Department: Survey Department of Sri Lanka

35.1.1 Job Description:

- Servicing of welding equipment, maintenance and repairing.

35.1.2 Level of the Positions: Primary Level - Semi- skilled

35.1.3 Age Limit

- 18-45 years

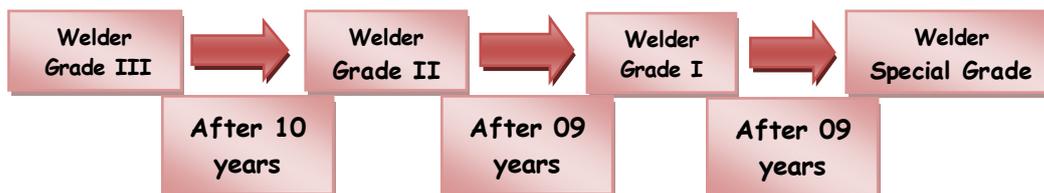
35.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

35.3 Remuneration:

- Basic salary - Rs. 17,426.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,366.00

35.4 Career Pathway



36. CARPENTER

36.1 Name of the Department: Survey Department of Sri Lanka

36.1.1 Job Description:

- Repairing equipments.

36.1.2 Level of the Positions: Primary Level - Semi- skilled

36.1.3 Age Limit

- 18-45 years

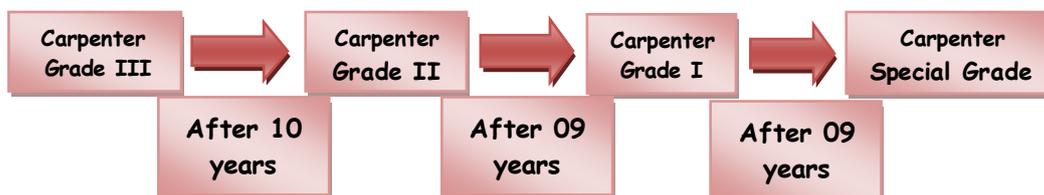
36.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

36.3 Remuneration:

- Basic salary - Rs. 17,426.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,366.00

36.4 Career Pathway



37. MOTOR MECHANIC

37.1 Name of the Department: Survey Department of Sri Lanka

37.1.1 Job Description:

- Minor repairs and servicing other vehicles.

37.1.2 Level of the Positions: Primary Level - Semi- skilled

37.1.3 Age Limit

- 18-45 years

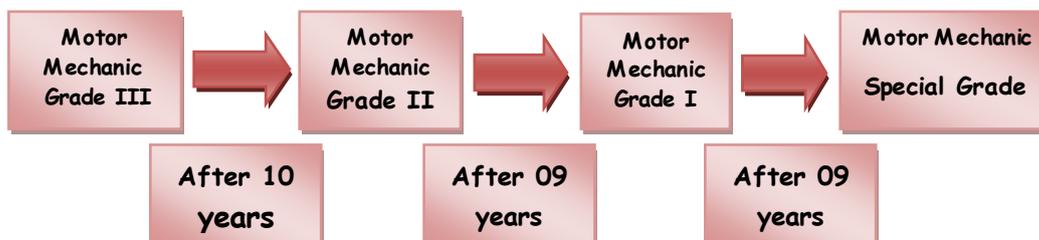
37.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

37.3 Remuneration :

- Basic salary - Rs. 17,426.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,366.00

37.4 Career Pathway



38. AIR CONDITION TECHNICIAN

38.1 Name of the Department: Survey Department of Sri Lanka

38.1.1 Job Description:

- Maintenance of air conditioners.

38.1.2 Level of the Positions: Primary Level - Semi- skilled

38.1.3 Age Limit

- 18-45 years

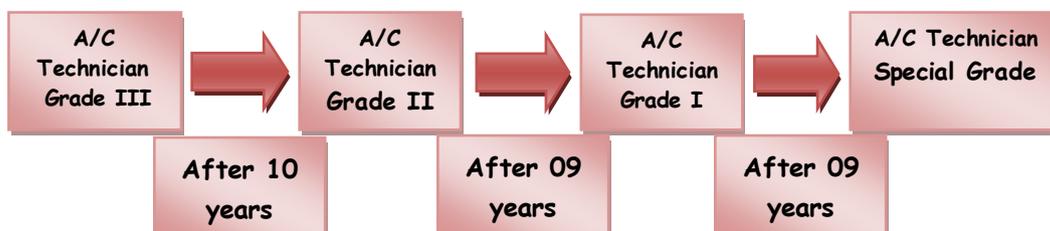
38.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

38.3 Remuneration:

- Basic salary - Rs. 17,426.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,366.00

38.4 Career Pathway



39. MAP MOUNTER AND BOOK BINDER

39.1 Name of the Department: Survey Department of Sri Lanka

39.1.1 Job Description:

- Book binding and mapping.

39.1.2 Level of the Positions: Primary Level - Semi- skilled

39.1.3 Age Limit

- 18-45 years

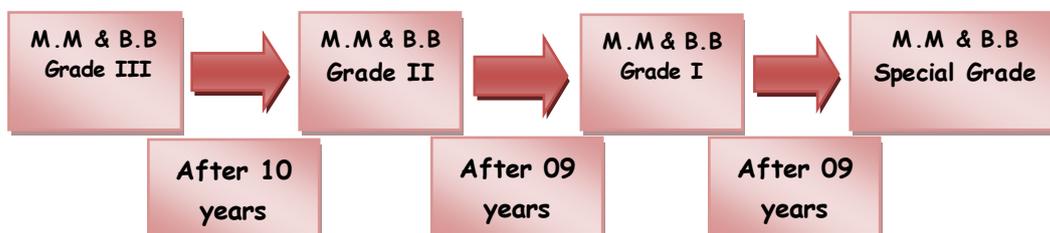
39.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

39.3 Remuneration:

- Basic salary - Rs. 17,426.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,366.00

39.4 Career Pathway



*M.M & B.B -Map Mounter and book binder

40. DARK ROOM ASSISTANT

40.1 Name of the Department: Survey Department of Sri Lanka

40.1.1 Job Description:

- To carry and transfer the necessary chemicals, film and camera equipments to the aerial photographs.
- All necessary support for the mixing and storage of chemicals
- Maintaining and clean equipment during photo printing.

40.1.2 Level of the Positions: Primary Level - Semi- skilled

40.1.3 Age Limit

- 18-45 years

40.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

40.3 Remuneration:

- Basic salary - Rs. 17,426.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,366.00

40.4 Career Pathway



41. SURVEY FIELD ASSISTANT

41.1 Name of the Department: Survey Department of Sri Lanka

41.1.1 Job Description:

- To assist the surveyor in drawing the sketch pertaining to the survey.
- To assist to maintain and protect the instruments used in the field.
- To establish land marks and benchmarks in the field by using accurate data.

41.1.2 Level of the Positions: Primary Level - Semi- skilled

41.1.3 Age Limit

- 18-48 years

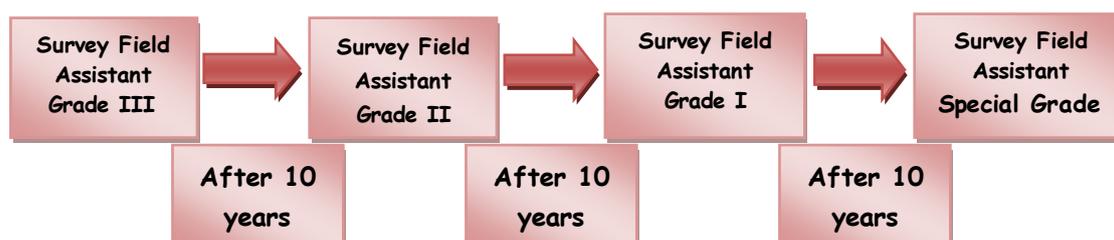
41.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

41.3 Remuneration:

- Basic salary - Rs. 17,426.00
- Fixed Allowances- Rs. 7,366.00

41.4 Career Pathway



42. PLAN REPAIRER

42.1 Name of the Department: Survey Department of Sri Lanka

42.1.1 Job Description:

- Book binding and renovation.

42.1.2 Level of the Positions: Primary Level - Semi- skilled

42.1.3 Age Limit

- 18-45 years

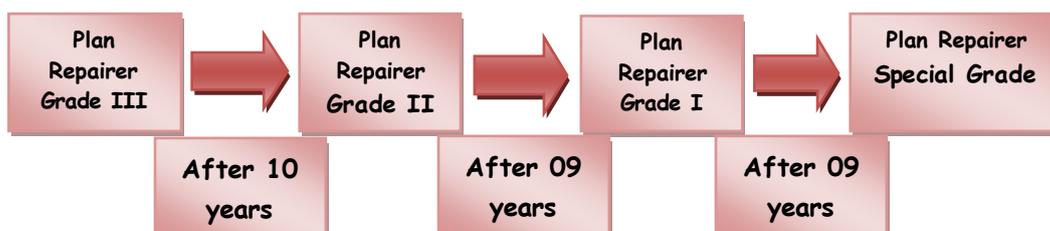
42.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

42.3 Remuneration:

- Basic salary - Rs. 17,426.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,366.00

42.4 Career Pathway



43. PHOTOCOPY MACHINE OPERATOR

43.1 Name of the Department: Survey Department of Sri Lanka

43.1.1 Job Description:

- Minor repairs and servicing.
- Maintaining the safety and sound functioning of machinery
- Copying of photocopies of the plans and Land information lists.
- Other relevant duties are assigned by the Head of the Department.

43.1.2 Level of the Positions: Primary Level - Un- skilled

43.1.3 Age Limit

- 18-45 years

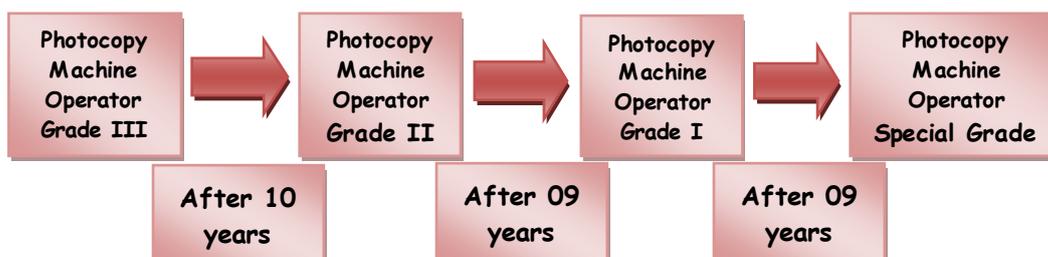
43.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.

43.3 Remuneration:

- Basic salary - Rs. 16,738.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,502.00

43.4 Career Pathway



44. CIRCUIT BUNGLOW KEEPER

44

44.1 Name of the Department: Survey Department of Sri Lanka

44.1.1 Job Description:

- Maintain cleanliness of the kitchen, the bungalow and the garden.
- Catering the guests.
- Maintenance and security of the circuit bungalow
- Completion of guests' requirements.

44.1.2 Level of the Positions: Primary Level - Un- skilled

44.1.3 Age Limit

- 18-45 years

44.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.

44.3 Remuneration:

- Basic salary - Rs. 17,738.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,502.00

44.4 Career Pathway



45. VEHICLE ASSISTANT

45.1. Name of the Department: Survey Department of Sri Lanka

45.1.1 Job Description:

- Maintain cleanliness of the vehicles.
- Minor repairs.

45.1.2 Level of the Positions: Primary Level - Un- skilled

45.1.3 Age Limit

- 18-45 years

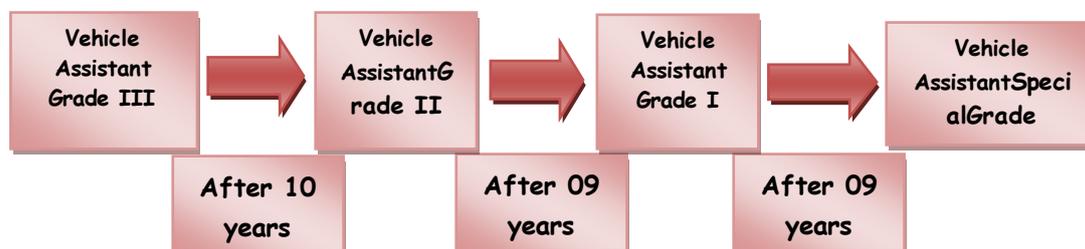
45.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.

45.3 Remuneration:

- Basic salary - Rs. 16,738.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,502.00

45.4 Career Pathway



46. TOOL LABOURER

46.1 Name of the Department: Survey Department of Sri Lanka

46.1.1 Job Description:

- Rehabilitations of camp sites and preparation of necessary materials.

46.1.2 Level of the Positions: Primary Level - Un- skilled

46.1.3 Age Limit

- 18-45 years

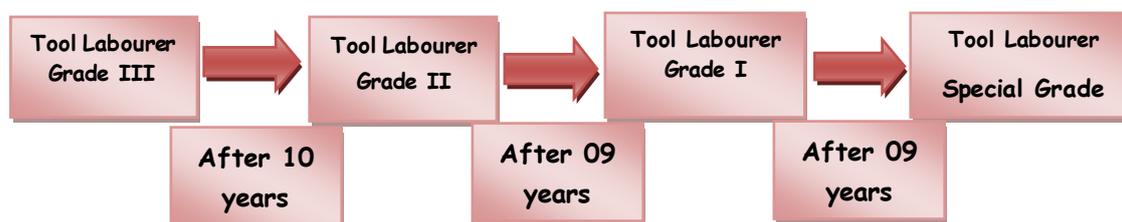
46.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.

46.3 Remuneration:

- Basic salary - Rs. 16,738.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,502.00

46.4 Career Pathway



47. DEPARTMENT LABOURER

47.1 Name of the Department: Survey Department of Sri Lanka

47.1.1 Job Description:

- Maintenance of daily cleaning activities in the office.
- Performing the work duties prescribed with other requirements of the department.
- Duties applicable to the post which is assigned by the Head of the department.

47.1.2 Level of the Positions: Primary Level - Un- skilled

47.1.3 Age Limit

- 18-48 years

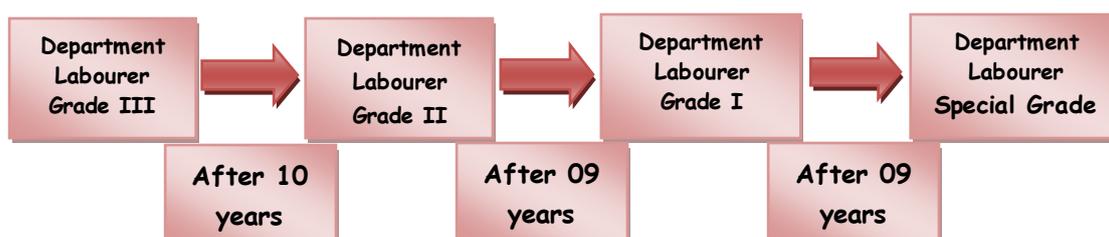
47.2 Eligibility

- Six passes in two sitting including two credit passes in Ordinary Level Examination.

47.3 Remuneration :

- Basic salary - Rs. 16,738.00
- Fixed Allowances- Rs. 7,800.00
- Other Prospects - Rs. 7,502.00

47.4 Career Pathway



48. DRAUGHTSMAN

48.1 Name of the Department: Department of Wildlife Conservation

48.1.1 Job Description:

- Designing of electric fences built to prevent elephants from passing on to residential areas, design and planning the buildings for the department.

48.1.2 Level of the Positions:

- Management Assistants - Supervisory Technical

48.1.3 Age Limit

- 18-30 years

48.2 Eligibility

- Six passes in one sitting including credit passes for Mathematics, Sinhala/ Tamil/English, Science and any other subject.

AND

- Bachelor of Science Degree or Bachelor of Engineering Degree
(Three passes in one sitting)

AND

- NDT from University of Moratuwa / Hardy Institute , Ampara

OR

- NDE from NAITA/ HNDE

OR

- Diploma in Technology from Open University

OR

- NVQ Level 3/6/1 of SLIIT or any other equivalent qualifications approved by Tertiary and Vocational Training Commission

AND

- NDT/ NDE/ HNDE/ DIT/ NVQ 6 / Engineering Level 01 of SLIT

48.3 Remuneration:

- Basic salary - Rs.31,040.00
- Fixed Allowance-Rs. 7,800.00

48.4 Career Pathway



49. TRANSPORT OFFICER

49.1 Name of the Department: Department of Wildlife Conservation

49.1.1 Job Description:

- Technical reports on repairs required for vehicles, servicing battery maintenance, maintaining of petty cash for transport unit, maintaining log books of supervising, allocating vehicles for relevant duties, supervising of repairing vehicles.

49.1.2 Level of the Positions: Management Assistants - Technical

49.1.3 Age Limit

- 18-30 years

49.2 Eligibility

- Six passes in one sitting including credit passes for Mathematics, Sinhala/ Tamil, English, Science and any other subject.

AND

- NDT / Diploma in Engineering - NAITA

OR

- Technical Diploma - Open University in Sri Lanka.

49.3 Remuneration:

- Basic salary - Rs.31,040.00
- Fixed Allowance-Rs. 7,000.00

49.4 Career Pathway



50. TECHNICAL ASSISTANT

50.1 Name of the Department: Department of Wildlife Conservation

50.1.1 Job Description:

- Work assessments, supervising and certifying site inspection, work estimation, project management and preparing estimates according to the specifications, financial analysis.

50.1.2 Level of the Positions: Management Assistants -Technical

50.1.3 Age Limit

- 18-30 years

50.2 Eligibility

- Six passes in one sitting including credit passes for Mathematics, Sinhala/ Tamil, English, Science and any other subject.

AND

- NDT from University of Moratuwa

OR

- Diploma in Engineering - Hardy Ampara

OR

- NAITA/ HNDE - Technical Diploma from Open University of Sri Lanka

50.3 Remuneration :

- Basic salary - Rs.31,040.00
- Fixed Allowance-Rs. 7,000.00

50.4 Career Pathway



51. VIDEO PHOTOGRAPHER

51.1 Name of the Department: Department of Wildlife Conservation

51.1.1 Job Description:

- Capturing and printing of photographs.
- Implementing of promotional program conducted by the department.
- Maintenance of camera equipment.

51.1.2 Level of the Positions:

- Management Assistants - Technical

51.1.3 Age Limit

- 18-35 years

51.2 Eligibility

- Six passes in one sitting including credit passes for Mathematics, Sinhala/ Tamil, English, Science and any other subject.

AND

- Should have a qualification of level 05 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

51.3 Remuneration:

- Basic salary - Rs.29,840.00
- Fixed Allowance-Rs. 7,800.00

51.4 Career Pathway



52. WILDLIFE RANGER

52.1 Name of the Department: Department of Wildlife Conservation

52.1.1 Job Description:

- Administration of national parks and wildlife administration areas, supervising of court cases on breaking of laws for the conservation of wildlife. Minimizing conflicts among wild elephants and administration of wildlife parks.

52.1.2 Level of the Positions:

- Management Assistants - Supervisory Technical

52.1.3 Age Limit

- 18-30 years

52.2 Eligibility

- Credit passes for Mathematics, Sinhala / Tamil, English and Science in one sitting.
- Advanced Level (Science stream)Three passes in one sitting

52.3 Remuneration:

- Basic salary - Rs.31,040.00
- Fixed Allowance - Rs. 7,800.00
- Others - Rs. 10,000.00

52.4 Career Pathway



53. COMMUNICATION TECHNICIAN

53.1 Name of the Department: Department of Wildlife Conservation

53.1.1 Job Description:

- Maintenance of communication networks among the wildlife regional office and head office. Upgrading the radio communication equipment.
- Ensure efficient communication process between Head office and other divisional offices.

53.1.2 Level of the Positions:

- Management Assistants - Non- Technical

53.1.3 Age Limit

- 18-30 years

53.2 Eligibility

- Six passes in one sitting including credit passes for Mathematics, Sinhala/ Tamil, English and any other two subjects.

53.3 Remuneration :

- Basic salary - Rs.27,140.00
- Fixed Allowance-Rs. 7,800.00

53.4 Career Pathway



54. WILDLIFE GUARD

54.1 Name of the Department: Department of Wildlife Conservation

54.1.1 Job Description:

- Ensure security of wildlife and range limits in wildlife conservation areas. Minimizing conflicts between wild elephants and humans.

54.1.2 Level of the Positions:

- Management Assistants -Non -Technical

54.1.3 Age Limit

- 18-30 years

54.2 Eligibility

- Six passes in one sitting including credit passes for Mathematics, Sinhala/ Tamil, English, Science and any other subject.

AND

- Simple Pass in any subject excluding the general knowledge paper.

54.3 Remuneration:

- Basic salary - Rs.27,140.00
- Fixed Allowance-Rs. 7,800.00
- Others - Rs. 9,000.00

54.4 Career Pathway



55. ELECTRICIAN

55

55.1 Name of the Department: Department of Wildlife Conservation

55.1.1 Job Description:

- Maintenance of electric circuits within the office buildings, wiring etc.

55.1.2 Level of the Positions: Primary Level -Skilled

55.1.3 Age Limit

- 18-45 years

55.2 Eligibility

- Six passes in one sitting including with two credit passes for any subject.

AND

- Should have a qualification of level 04 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

55.3 Remuneration :

- Basic salary - Rs.26,790.00
- Fixed Allowance -Rs. 7,800.00

55.4 Career Pathway



56. MACHINE OPERATOR

56.1 Name of the Department: Department of Wildlife Conservation

56.1.1 Job Description:

- Operating of heavy machinery, servicing and maintenance, construction of dams and streams in the wildlife areas.

56.1.2 Level of the Positions: Primary Level - Un-Skilled

56.1.3 Age Limit

- 18-45 years

56.2 Eligibility

- Six passes with two credit passes in any subjects not more than two sittings.

AND

- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

56.3 Remuneration :

- Basic salary - Rs.25,250.00
- Fixed Allowance-Rs. 7,800.00

56.4 Career Pathway



57. LORRY ASSISTANT

57.1 Name of the Department: Department of Wildlife Conservation

57.1.1 Job Description:

- Assisting the driving in transportation of elephants, transportation of goods, promotional purposes.

57.1.2 Level of the Positions: Primary Level - Un-Skilled

57.1.3 Age Limit

- 18-45 years

57.2 Eligibility

- Six passes with two credit passes in any subjects not more than two sittings.

57.3 Remuneration:

- Basic salary - Rs.24,250.00
- Fixed Allowance -Rs. 7,800.00

57.4 Career Pathway



58. FIELD ASSISTANT

58.1 Name of the Department: Department of Wildlife Conservation

58.1.1 Job Description:

- To carry out assigned duties.

58.1.2 Level of the Positions: Primary Level- Un-Skilled

36.1.3 Age Limit

- 18-45 years

58.2 Eligibility

- Two Credit passes with six passes in not more than two sitting.

58.3 Remuneration:

- Basic salary - Rs.24,250.00
- Fixed Allowance-Rs. 7,800.00

58.4 Career Pathway



59. ASSISTANT BUNGALOW KEEPER

59.1 Name of the Department: Department of Wildlife Conservation

59.1.1 Job Description:

- Cooking and preparation of food. Maintaining of sanitary standards in holiday bungalows. Assisting the bungalow keeper.

59.1.2 Level of the Positions: Primary Level - Un -Skilled

59.1.3 Age Limit

- 18- 45 years

59.2 Eligibility

- Two Credit passes with six passes in not more than two sittings.

59.3 Remuneration:

- Basic salary - Rs.24,250.00
- Fixed Allowance-Rs. 7,800.00

59.4 Career Pathway



60. BOAT OPERATOR

60.1 Name of the Department: Department of Wildlife Conservation

60.1.1 Job Description:

- Paroling of protected areas in the sea and inland tanks etc. and ensure nonoccurrence of illegal actions in these areas.

60.1.2 Level of the Positions: Primary Level- Un-Skilled

60.1.3 Age Limit

- 18-45 years

60.2 Eligibility

- Two Credit passes in any subjects not more than two sittings.
- Should have a qualification of level 02 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

60.3 Remuneration :

- Basic salary - Rs.25,250.00
- Fixed Allowance -Rs. 7,800.00

60.4 Career Pathway



61. LEGAL OFFICER

61.1 Name of the Ministry: Ministry of Agriculture

61.1.1 Job Description:

- Advise the legal affairs of the statutory institutions falling under the Ministry of Agriculture and the Department of Agriculture and handling all related legal proceedings.
- As well as coordinate the legal affairs between the Attorney Generals Department and Ministry of Agriculture.

61.1.2 Level of the Positions: Executives

61.1.3 Age Limit

- 21- 45 years

61.2 Eligibility

- L.L.B.Degree
- Having been sworn in as an Attorney at the Supreme Court.

61.3 Remuneration :

- Basic salary - Rs.47,615.00

61.4 Career Pathway



62. ELECTRICIAN

62.1 Name of the Ministry: Ministry of Agriculture

62.1.1 Job Description:

- Laying building supply circuits and their repairs.
- Vehicle fault detection and small repairs
- Installing power supplies for various electric motors and their small repairs.
- Minor repairs to electrical equipment and generators.
- Other tasks assigned to the post by the head of the institution.

62.1.2 Level of the Positions: Primary Level-Skilled

62.1.3 Age Limit

- 18- 45 years

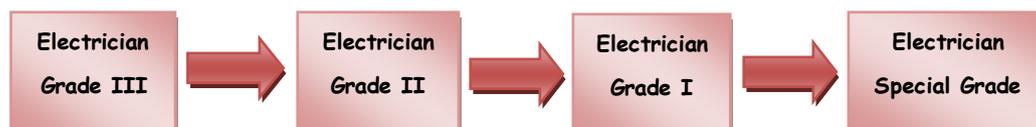
62.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.
- Should have a qualification of level 04 of National Vocational Qualification (NVQ) or equivalent qualification by Tertiary and Vocational Education Commission (TVEC).

62.3 Remuneration:

- Basic salary - Rs.25,790.00

62.4 Career Pathway



63. GARDEN WORKERS

63.1 Name of the Ministry: Ministry of Agriculture

63.1.1 Job Description:

- Preparation of land suitable plants such as flowers, vegetables, fruits and ornamental plants.
- Planting and systematic maintenance of suitable plants.
- Identity the infectious diseases and pests of the plants and inform the relevant officer.
- Proper use of machinery and daily maintenance.

63.1.2 Level of the Positions: Primary Level - Un -Skilled

63.1.3 Age Limit

- 18- 45 years

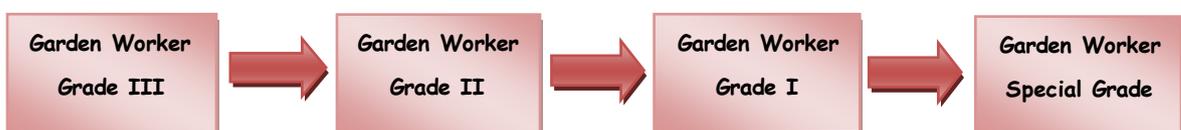
63.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.

63.3 Remuneration:

- Basic salary - Rs.24,250.00

63.4 Career Pathway



64. BUNGALOW ASSISTANT

64.1 Name of the Ministry: Ministry of Agriculture

64.1.1 Job Description:

- Supporting the activities of the bungalow keeper.

64.1.2 Level of the Positions: Primary Level - Un -Skilled

64.1.3 Age Limit

- 18- 45 years

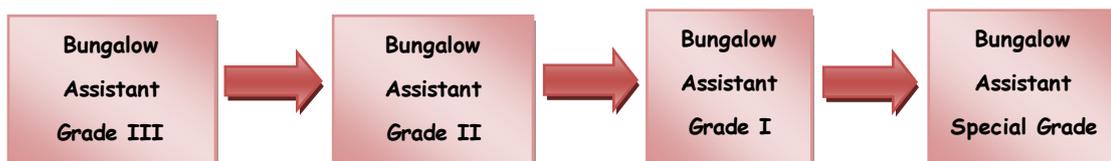
64.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.

64.3 Remuneration :

- Basic salary - Rs.24,250.00

64.4 Career Pathway



65. BUNGALOW KEEPER

65.1 Name of the Ministry: Ministry of Agriculture

65.1.1 Job Description:

- Work in the bungalow, cooking and entertaining guest.
- Maintain cleanliness of the kitchen, the bungalow and garden.
- Maintenance and security of the circuit bungalow.

65.1.2 Level of the Positions: Primary Level - Un -Skilled

65.1.3 Age Limit

- 18- 45 years

65.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.

65.3 Remuneration :

66 Basic salary - Rs.24,250.00

65.4 Career Pathway



66. SOCIAL SERVICE OFFICER

66.1 Name of the Department: Department of Social Services

66.1.1 Job Description:

- Social service related activities in the field.

66.1.2 Level of the Positions: Associate Officers

66.1.3 Age Limit

- 18- 45 years

66.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.
- Should pass G.C.E. (A/L) Examination.

66.3 Remuneration:

- Basic salary - Rs.23,874.00
- Fixed Allowances - Rs. 6,190.00

67. VOCATIONAL INSTRUCTOR

67.1 Name of the Department: Department of Social Services

67.1.1 Job Description:

- Provide vocational training for disabled trainees.

67.1.2 Level of the Positions: Management Assistants- Technical

67.1.3 Age Limit

- 18- 60 years

67.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.
- Should pass G.C.E. (A/L) Examination.

67.3 Remuneration :

- Basic salary - Rs.20,591.00
- Fixed Allowances - Rs. 7,110.00

68. PRE-SCHOOL TEACHER

68.1 Name of the Department: Department of Social Services

68.1.1 Job Description:

- Helping the students to understand their skills and provide them ways to utilize them.
- Supervise children's day today activities

68.1.2 Level of the Positions:

- Management Assistants- Non - Technical

68.1.3 Age Limit

- 18- 30 years

68.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.
- One " S " pass for G.C.E. (A/L)
- Should have a certificate of Pre -School Teaching

68.3 Remuneration :

- Basic salary - Rs.18,728.00
- Fixed Allowances - Rs. 7,110.00

69. MATRON

69.1 Name of the Department: Department of Social Services

69.1.1 Job Description:

- Ensure the childrens' safety and health car
- Hostel Administration

69.1.2 Level of the Positions:

- Management Assistants- Non -Technical

69.1.3 Age Limit

- 18- 30 years

69.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.
- One " S " pass for G.C.E. (A/L)

69.3 Remuneration :

- Basic salary - Rs.18,728.00
- Fixed Allowances - Rs. 7,110.00
- Uniforms

70. COOK

70.1 Name of the Department: Department of Social Services

70.1.1 Job Description:

- Ensure the quality of cooked meal
- Cooking healthy and tasty food.

70.1.2 Level of the Positions: Primary Level-Semi-Skilled

70.1.3 Age Limit

- 18- 45 years

70.2 Eligibility

- Should have pass the G.C.E.(O/L) Examination.

70.3 Remuneration:

- Basic salary - Rs.17,426.00
- Fixed Allowances - Rs. 7366.00
- Uniforms.

71. COOK ASSISTANT

71.1 Name of the Department: Department of Social Services

71.1.1 Job Description:

- Ensure the quality of cooked meal
- Cooking healthy and tasty food.

71.1.2 Level of the Positions: Primary Level-Un-Skilled

71.1.3 Age Limit

- 18- 45 years

71.2 Eligibility

- Should have pass the G.C.E.(O/L) Examination.

71.3 Remuneration :

- Basic salary - Rs.16,738.00
- Fixed Allowances - Rs. 7502.00
- Uniforms

72. CHILD DEVELOPMENT ASSISTANT

72.1 Name of the Department: Department of Social Services

72.1.1 Job Description:

- Supervise children
- Provide a safe and secure environment for children
- Be respectful of children and parents
- Implement positive discipline.

72.1.2 Level of the Positions: Primary Level - Un- Skilled

72.1.3 Age Limit

- 18- 45 years

72.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.
- Should have a certificate of Child care.

72.3 Remuneration :

- Basic salary - Rs.16,738.00
- Fixed Allowances - Rs. 7,502.00

73. ATTENDANT

73.1 Name of the Department: Department of Social Services

73.1.1 Job Description:

- Help disabled children in their day today activities.
- Ensure the security of children

73.1.2 Level of the Positions: Primary Level- Un-Skilled

73.1.3 Age Limit

- 18- 45 years

73.2 Eligibility

- Two Credit passes with six subjects in not more than two sittings.

73.3 Remuneration :

- Basic salary - Rs. 16,738.00
- Fixed Allowances - Rs. 7,502.00
- Uniforms